

Durfold Cottage, Church Hill, Buckhorn Weston, Dorset, SP8 5HS, Tel: 07787 784009 Email: buckhornweston@dorset-aptc.gov.uk Responsible Financial Officer and Parish Clerk: Mrs Sandra Mackintosh

FULL COUNCIL MINUTES

Held on Monday 9th January 2017 at 7.30pm in Kington Magna Village Hall

Item	Parish Councillors Present:	Action
	Nigel Osborne (Chairman (NO), Roger Gosney (RG), Ms Phillippa Chapman (PC), Matthew	
	Hoskins (MH), Mrs Eunice Dale (ED), Tim Wilton (TW), Kevin Aldred (KA)	
	District County Councillor Present: None	
	County Councillor Present: None	
	Members of the public: There were 2 members of the public present	
	Members of the press: There were no members of the press present	
	In attendance: Parish Clerk: Sandra Mackintosh (SM), Rights of Way Liaison Officer: Martin	
	Hibbert (MHT)	
	Apologies: Mrs Valerie Standing, Cllr Mrs B Ridout, Cllr D Walsh	
79/16	To approve the minutes of the Full Council meeting held on 7 th November 2016: Cllr Aldred	
	proposed that "the minutes of the previous Full Council meeting held on 7 th November 2016	
	should be approved as a correct record of the meeting." Cllr Wilton seconded and the vote was	
	unanimous. Resolved. The Chairman duly signed the minutes.	
80/16	Declarations of interest: Members are required to comply with the requirements of the Localism Act	
	2011, section 27 disclosable pecuniary interests	
	There were no disclosable pecuniary interests declared.	
81/16	Matters Arising from the previous minutes: None	
82/16	District County Councillors report: Although unable to attend, Cllr Walsh submitted a report	
	which was circulated prior to the meeting. The main point covered Local Government	
	Reorganisation. The results of the public consultation showed that the public are unanimously	
	in favour of the 9 councils reducing to 2 Unitaries made up of Bournemouth, Poole and	
	Christchurch in one and the remaining 6 in the other. A copy of the full report is available on	
	request from the Parish Clerk.	
83/16	County Councillors report:	
	Cllr Cattaway did not attend the meeting. No report submitted.	
84/16	Police report: PCSO Vicky Levy stated that no incidents have been reported in either village	
	since the last meeting of 7 th November. A recent spate of car break ins have been reported in	
	Gillingham and members of the public are advised not to leave any valuables, coats or bags in	
	unattended cars and that should you be the victim of crime, to report the incident so that any	
	recovered property can be returned to the rightful owner. Dorset Police also provide a service	
	to assist and support victims of crime. MHT queried if a number of finger posts having been	
	sawn off/disappeared should be reported. PCSO Levy requested all criminal activity be reported	
	for police awareness and increased police presence in the affected area(s). As cold weather is	
	forecast, PCSO Levy advised all members of the public to drive with care, particularly on un-	
	gritted lanes.	
85/16	Public Session: A member of the public informed the council that a representative from cyber-	
	crime will be addressing the ladies group and that partners are invited.	

86/16	Chairman's report: NO highlighted the success of the capital project funding over the last two years and although reserves are not available to continue with funding on such a scale, it is	
	proposed to utilise the village husbandry budget fully to maintain our environment and for the	
	parish council to be actively looking to carry out works to prevent a decline in our villages at a	
	time of Central Government funding reductions. NO confirmed that the precepts, which have	
	been circulated to all councillors for approval, show little change to those from the past	
	excepting the village husbandry budget and small increases to some of the annual donations.	
	The aim has been to limit the impact to the precept by drawing down further on existing	
	reserves which by year end 2018 should sit at approximately 50% of the precept, however a	
	small rise will result in band D precept increases per household of 57p for Kington Magna and	
	£3.41 for Buckhorn Weston. In general NO considered the prepared accounts to be correct and	
	in a robust state moving forward and commended the RFO on her efforts in preparing said	
	documents. NO expressed his thanks to Mr Ben Carver for his sterling efforts over many years	
	as Tree Warden and War Memorial Co-ordinator. As no successor was available to continue as	
	War Memorial Co-ordinator at the time of Mr Carver's departure, a request was submitted to	
	the parish council to adopt this site. It was thought that the role of Tree Warden would remain	
	open however Mr Simon Stranger, a tree surgeon by trade, has volunteered to take up the role	
	whilst also expressing an interest in joining the parish council. A further casual vacancy remains	
	for a Kington Magna representative and all applicants are welcome. A copy of the full report is	
07/46	available on request from the Parish Clerk.	
87/16	Financial:	
	Responsible Financial Officers report: The RFO's report and accounts were circulated prior to the meeting. Copies are available on request from the Parish Clerk.	
a)	To approve the accounts and payments for the period of 1 st November to 31 st December 2016	
a)	including salaries and associated accounts: Cllr Aldred proposed to "approve the accounts and	
	payments for the period of 1st November to 31st December 2016 including salaries and	
	associated accounts." Cllr Hoskins seconded and the vote was unanimous. Resolved.	
	Bank Reconciliation: The current account balance is £7756.85. NS&I account balance is	
	£4845.95. Total payments out so far this financial year are £16,927.68.	
b)	To approve and appoint Mr Michael Ross as internal auditor for the financial year 2017/18:	
	Cllr Hoskins proposed to "appoint Mr Michael Ross as internal auditor for the financial year	
	2017/18." Cllr Ms Chapman seconded and the vote was unanimous. Resolved.	
c)	To receive and approve the draft precept request for 2017/18: The draft precept accounts	
	were circulated to all councillors prior to the meeting. Further clarification on donations was	
	requested and whether KMPA would be receiving a £1000.00 donation. It was explained that	
	the former KMPA annual donation of £760.00, which covers the annual general maintenance	
	cost, has now been merged into the village husbandry budget as the KMPA is a parish council	
	asset and should be maintained as such. The £500.00 donation budgeted for Kington Magna is	
	for churchyard maintenance and is the same amount donated to both BW Village Green and	
	BW Church. RG requested £500.00 be added to the Kington Magna precept as a donation to	
	KMPA to finance the completion of the capital project and advised that a shortfall in completion funds was due to the project incorporating the village green into the scheme. MH did not	
	support any further drawdown of reserves beyond 2017/18 in order that capital project	
	funding, having been successful, could be provided again in the future and that in forthcoming	
	years the precept should be presented in September to allow councillors time to fully digest the	
	figures and consider possible project funding. Cllr Aldred proposed to "approve the draft	
	precept request for 2017/18". Cllr Gosney seconded and the vote was unanimous. Resolved.	
1	Cllr Hoskins proposed to "approve the £500.00 KMPA donation be added to the Kington Magna	
	precept to complete the KMPA project". Cllr Mrs Dale seconded and the vote was unanimous.	
	precept to complete the KMPA project". Cllr Mrs Dale seconded and the vote was unanimous. Resolved. Action: To complete and submit the precept request documentation to NDDC.	RFO
d)	precept to complete the KMPA project". Cllr Mrs Dale seconded and the vote was unanimous. Resolved. Action: To complete and submit the precept request documentation to NDDC. To receive and adopt the War Memorial, maintenance and existing funds of £237.13 into the	RFO
d)	precept to complete the KMPA project". Cllr Mrs Dale seconded and the vote was unanimous. Resolved. Action: To complete and submit the precept request documentation to NDDC.	RFO

	regarding its upkeep. Mr Ross advised the upkeep consists of general tidying which is done by a volunteer for free and given a Waitrose gift voucher in return and that two further volunteers have come forward, one to take on the November ceremony and the other to attend to the planting. The names of all three volunteers will be forwarded to the parish clerk who will be the point of contact regarding funds. Mr Ross also maintained that no significant expenditure will be required for five years when the lettering will need to be reapplied. Cllr Aldred proposed that 'the Parish Council adopt the War Memorial as an asset, being responsible for its maintenance, and to merge the existing funds of £237.13 into the Parish Council account" Cllr Mrs Dale seconded and the vote was unanimous. Resolved. Action: To transfer existing funds into the PC current account.	B. Carver
e)	To receive and consider a request from KMPA to extend the deadline for capital project grant spending: RG informed the councillors that the KMPA has £1,400.00 remaining in their budget	
	from capital project funding and donations received. To complete the KMPA project, it has been intended to install a climbing frame. In spite of a suppliers discount, the addition of the £500.00 donation and the committee installing the equipment themselves, the balance is not enough to cover the cost of the frame before the deadline of the 31 st March 2017, at which point any unspent capital project funds revert back to the Parish Council. RG anticipates that extending the deadline to 31 st March 2018 will allow KMPA the additional time required to raise further finance to complete the project. It was suggested KMPA look into the possibility of funding from the County Councillor's annual gift fund. NO stated that any deadline extension must also apply to Buckhorn Weston. Cllr Ms Chapman proposed that "the Parish Council approve the request from KMPA to extend the deadline for capital project grant spending to 31 st March 2018 provided that this extension is equitable to both villages". Cllr Hoskins seconded and the	
	vote was unanimous. Resolved.	
88/16	Clerk's Report: The clerks report, covering general activities carried out, was circulated prior to	
	the meeting. Correspondence was issued to Mr Ben Carver, on behalf of the Parish Council,	
	expressing their gratitude for all of his hard work and dedication as Tree Warden and War	
	Memorial custodian over many years. A copy of the report is available on request from the Parish Clerk.	
89/16	Planning:	
a)	To approve and adopt the minutes from the planning meeting held on 31st October 2016: Cllr	
,	Wilton proposed that "the minutes of the previous planning meeting held on 31st October 2016	
	should be approved as a correct record of the meeting". Cllr Gosney seconded and the vote was	
	unanimous. Resolved. The Chairman duly signed the minutes.	
b)	To receive decision notices from North Dorset District Council:	
	Wayclose, Shave Hill, Buckhorn Weston, to erect two storey extension = appeal	
	dismissed (ref: 2/2016/0652/HOUSE)	
	 Dairy House Farm, Church Hill, Kington Magna, to erect single storey extension, install replacement windows and roof lights and convert barn to a home office / artist's studio and carry out associated works = approved (ref: 2/2016/0093/HOUSE & 2/2016/0094/LBC) 	
	Little Kington Farm, Bourton Road, Kington Magna, to erect agricultural building to	
	form a replacement milking parlour facility, bulk feed hopper, water storage tank and	
	form concrete apron = approved (ref: 2/2016/1286/FUL)	
	 Little Kington Farm, Bourton Road, Kington Magna, to erect agricultural building to form a replacement collecting and treatment yard facility = approved (ref: 2/2016/1290 FUL) 	
	Land south of Shutes Lane, Buckhorn Weston, to erect agricultural building to be used	
	for milking parlour, milk storage and cheese making = approved (ref: 2/2016/1441/FUL)	
	Wayclose, Shave Hill, Buckhorn Weston, to erect two storey extension with single	
	storey glazed link and open porch. Re-clad existing single storey extension = approved (ref: 2/2016/1515/HOUSE)	
	Westwood Cottage, Symphony Farm to Quarr Cross – Lane, Buckhorn Weston, to erect single storey and two storey extensions (demalich single storey extension) – refused.	
	single storey and two storey extensions (demolish single storey extension) = refused (ref: 2/2016/1567/HOUSE)	

c) To receive and consider planning applications 2/2016/1781/HOUSE and 2/2016/1782/LBC, Weston House, Weston Street, Buckhorn Weston, to erect stone piers and iron railings to north east elevation, convert existing work room to kitchen and window to door. To install 3 no. windows and 2 no. doors and carry out associated internal and external alterations: The case officer permitted an extension to the submission deadline for both applications. No objections were raised against the applications. Cllr Aldred proposed that "the Parish Council support both applications" Cllr Wilton seconded and vote was unanimous. Resolved. Action: To submit approval comments using the NDDC online planning portal. Clerk 90/16 Other Reports: a) **Highways:** RG advised the council on the status of the following: The installation of the flashing vehicle activated sign at A30 Stour Hill Crossroads has been delayed but is now scheduled for January. The visibility splay is also moving forward and providing no further delays, installation is anticipated before bird nesting season begins. A 'No Through Road' sign has been erected at the junction of Nyland Road with the A30 and DCC are being pressed for a date to replace the new 'Advance Warning' sign on the A30. Drainage works on Church Hill in Kington Magna are complete. Road pavement subsidence on Chapel Hill in Kington Magna was marked out in the Autumn but a date for removal and replacement is pending. The water overflow on Back Lane has been confirmed as drinking water. Wessex Water have applied to DCC for a road closure in order to investigate and repair the leak. b) Public Footpaths: Further to the previous meeting, MHT reported that having investigated the footpath behind the Kington Magna Club, he found no impediment and that the ground by the ditch has simply slipped away. MHT confirmed that this is not a matter for the Parish Council and will contact Ms Brockway to update her with his findings. He advised the council that a short article introducing himself as the ROWLO has been submitted to Hear Here. The article also invites interested parties who wish to be involved in helping maintain the footpaths to contact MHT who will be working to upkeep the footpaths every Tuesday. MHT intends to contact landowners, gently reminding them of their responsibilities, and to distribute Countryside Code brochures wherever possible. A number of issues have been noted in each village and reported to the council. Primarily: Missing footbridge between Henstridge and Nyland which is on the boundary and currently in dispute over which council is responsible. Footpaths in Buckhorn Weston between Pelsham Farm, Pitt House Farm and the land adjacent to the railway line having found one blocked path and 2 locked gates. MHT queried the number of vehicles seen at Pitt House Farm but was advised that this has been authorised. Further queries were raised over this area which MHT will monitor regularly. Six finger posts in the Bowden area have either disappeared or been sawn off. MHT will investigate further before taking action. The Millennium Walk requires attention between Church Hill and Barton Hill where the path is off-line and a hand rail required. MHT will contact the landowners to discuss these. A further section between Buckhorn Weston Road and Breach Lane also requires

A copy of the full report is available on request from the Parish Clerk.

attention and is in hand.

c)

To receive and consider a complaint regarding the damage to public footpath signs by hedge cutters: MHT has consulted with DCC regarding this. Although replacing the signs is inexpensive and requires fairly minimal effort, this matter is low on the list of DCC priorities. DCC have queried whether volunteers would be prepared to replace the signs. New signs are now put in as short posts and as far away from the hedges as possible. DCC are prepared to consult with landowners regarding this but as there appears to be no straight forward solution to the issue,

	MHT considers that it may be better to suggest landowners trim close to the posts and then	
	inform MHT who will clear the remaining by hand thereby managing by co-operation.	
91/16	Nyland: Nothing to report.	
92/16	To report back from the Kington Magna Conservation Area informal meeting: RG informed	
	the council that further to the meeting, where progress appeared to be made regarding such	
	issues as the island sites, willow trees and text revisions, Mr Kevin Morris has not carried out	
	the actions as discussed and has since left DCC. RG has tried to contact his replacement, Ms	
	Catherine Cartwright, but without success. NO suggested starting again from square one. RG	
	will update the councillors as and when.	
93/16	To receive and adopt the new Parish Council logo design; NO explained his reason for	
	producing the logo having stemmed from a need for branding the Parish Council, particularly in	
	light of the imagery required for the impending website. MH suggested a competition to design	
	the logo, open to all ages, be advertised in Hear Here and a Buckhorn Weston equivalent as a	
	way of encouraging residents to engage with the Parish Council. Cllr Hoskins proposed that "the	
	logo designed by NO continue for the interim and that the competition be set". Cllr Ms	
	Chapman seconded and vote was unanimous. Resolved.	
	Action: To set up the competition and advertise in Hear Here, Buckhorn Weston Website and	NO &
	on notice boards.	clerk
94/16	Matters Pertinent: Cllr Ms Chapman informed the Parish Council that the Buckhorn Weston	
	Cricket Club were successful in their bid for a grant from Viridor under the Landfill Communities	
	Tax scheme and will be receiving £30,000.00 to purchase a new refurbished artificial strip, new	
	netting, a three unit trailed gang mower, a 3' auto-roller and two mesh sight screens and that	
	the BW Cricket Club wish to thank the Parish Council for their support in this matter.	
95/16	Items for next agenda:	
	To co-opt Mr Simon Stranger	
	To consider how best to arrange an enforcement department visit to the land adjacent to the	
	railway line.	
	Date of next Meeting:	
	Monday 6 th March 2017 at BW Village Hall:	
	Annual Parish Meeting 7.00pm	
	Full Council Meeting 7.30pm	
	Meeting closed at 21.15pm	
	SignedChairman Date	
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Appendices

- A: District Councillor's report
- B: Chairman's report
- C: Accounts and payments for the period of 1st November to 31st December 2016
- D: Bank reconciliation
- E: Draft Precepts
- F: RFO & Clerk's report
- G: Highways report
- H: RoWLO report

Copies of the appendices can be obtained from the Parish Clerk.