

# BUCKHORN WESTON & KINGTON MAGNA PARISH COUNCIL

## MINUTES OF THE PARISH COUNCIL MEETING

Held on **MONDAY 28 MARCH 2011** at **7.30pm**  
in **KINGTON MAGNA VILLAGE HALL**

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| 090/11    | <b>Present:</b> Parish Councillors<br>Mr Kevin Aldred (KA), Rear Admiral John Bellamy (JB),<br>Mr Robert (Bob) Dolan (BD) ( <b>Vice Chair</b> ), Mr Rupert Dyke (RD),<br>Mr Graham Hinks (GH), Mr Anthony Jenner (AJ), Mr Nigel Osborne (NO),<br>Mr Steve Scott (SS)  | <b>Action</b> |
|           | <b>In attendance:</b><br>District Councillor: None<br>County Councillor: None<br>Police: Nicky Fear, PCSO<br>Internal Auditor: Mr Michael Ross<br>Members of the Public: 10+<br>Parish Clerk: Mrs Clare Ratcliffe   |               |
|           | <b>Apologies:</b> Mr John Havill (JH), Mrs Anne Ledgerwood (AL) ( <b>Chair</b> )  |               |
| 091/11    | <b>Declarations of Interest</b>   |               |
|           | None.   |               |
| 092/11    | <b>Item 14.7 Neighbourhood Watch/Police</b>   |               |
|           | <i><u>This item was requested to be dealt with earlier than it appeared on the agenda.</u></i><br>Nicky Fear attended the meeting on behalf of Maureen Hayward. Since Christmas there have only been a few crimes reported such as shed break-ins, theft of a trailer, copper wire, a dog biting incident and more recently the fire at Breach Lane, Kington Magna, which is still under investigation. There have been no reports of incidents involving livestock.<br>There have been various telephone scams regarding energy companies, security companies, computer cleaning etc. It is recommended that residents register with BT preferential numbers service to reduce the number of these types of calls. Unfortunately it does not block calls made from outside the UK.<br>Cold callers: displaying the Trading Standards “no cold callers” sign (available from Trading Standards) is an effective way of reducing this nuisance. Cold callers who ignore this sign can be reported direct to Trading Standards.<br>Leaflets on home and garden security were left with the Clerk who will display a copy on parish notice boards. |               |
| 093/11    | <b>County Councillor’s Report</b>   |               |
|           | None. It is believed Mr Cattaway is unwell at the moment.   |               |
| 094/11    | <b>District Councillor’s Report</b>   |               |
|           | None. Mr Miller sent his apologies. He had to attend an important meeting at Bourton Parish Council, where he is a Parish Councillor.   |               |
| 095/11    | <b>Public Session</b>   |               |
| 095/11/01 | A member of the public asked what had happened about gritting routes. The Clerk responded that a revised gritting route had just been sent. The route now includes Church Hill in Kington Magna with the only entrance/exit on to the A30 via Common Lane, Kington Magna. This previous route showed entrance/exits at both Common Lane and Stour Cross Farm crossroads. This item was discussed further on in the meeting under Other Reports.   |               |
| 095/11/02 | Alma Floyd asked if the footpath at the bottom of Pill Meadow leading to the play area could be officially adopted and planted with flowers to celebrate the Queen’s  |               |

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|           | Diamond Jubilee next year. The Parish Council responded that this would be considered.  |           |
| 095/11/03 | Kevin Aldred queried the pricing structure at RiversMeet leisure centre. The Parish Council could not comment on this and advised that he speak to John Havill. He also complained that the general public were not informed of the official opening of RiversMeet by HRH Princess Anne. The Clerk responded that all Clerks and Chairman of contributing Parish Councils had been invited to the ceremony. Also, The Palace insists that the date of a Royal Visit must be kept secret for 10 days prior to an event and only a certain number of guests are permitted for security reasons.                   |           |
| 095/11/04 | A resident asked about the transparency of civil servant salaries. The Parish Council knew little about this but it was suggested that this only applied to employees earning c.£100,000 p.a.   |           |
| 095/11/05 | A resident commented on how much better the horse trough at Church Hill, Kington Magna, looked. It has recently been tidied up and lime scale removed from pipe.  |           |
| 096/11    | <b>Planning</b>   |           |
| 096/11/01 | <b>Planning Applications considered since the last meeting or at the meeting</b>  |           |
|           | <p><b>02/2011/0123:</b> Erect replacement dwelling: Chapel Cottage, Nyland: NO OBJECTIONS.</p> <p><b>02/2011/0182:</b> Construct roof over existing silage clamp: Old Manor Dairy Farm: NO OBJECTIONS.</p> <p><b>02/2011/0241:</b> Request to modify 06.3 of section 106 agreement to increase the size of craft workshop: The Old Barn, Gigg Lane, Buckhorn Weston: NO OBJECTIONS.</p> <p><b>The Old Rectory:</b> PV Panels. This application is expected to arrive for consideration by the Parish Council in the very near future. The applicant, Mr Munster, gave verbal details of the application.</p>    |           |
| 096/11/02 | <b>Planning Determination Notices received from NDDC</b>  |           |
|           | <p><b>02/2010/1370:</b> Construct tennis court with 2.75m high fencing: Hope Farm, Buckhorn Weston: GRANTED.</p> <p><b>02/2011/0048:</b> Erect agriculture building to house cattle and machinery: Stour Cross Farm: GRANTED.</p> <p><b>02/2011/0050:</b> Erect 1 No. pig finishing building and demolish existing buildings. Kington Manor Farm, Church Hill, Kington Magna: GRANTED.</p>  |           |
| 097/11    | <b>Minutes of the Previous Meeting (08 Nov 2010)</b>  |           |
|           | It was proposed and <b>RESOLVED</b> that the minutes of the previous meeting were signed and agreed as a true record of the meeting.<br>Proposed: JB. Seconded: GH. Agreed unanimously.   |           |
| 098/11    | <b>Matters Arising from the Previous Minutes</b>  |           |
|           | Item 079/11: The Clerk explained that she had tried to contact the person who was responsible for the mobile post office and had been unable to pursue the matter.<br><u>Action:</u> Anthony Jenner said he would see if another contact could be obtained from the man who drove the van.  | <b>AJ</b> |
| 099/11    | <b>Chair's Report (presented by Vice Chair)</b>   |           |
|           | <p>There is still one grit bin in the wrong place in Buckhorn Weston. This needs to be dealt with. (KA and RD said this would be moved when required)</p> <p>Only limited information received on the Big Society.</p> <p>It was stated at the last meeting that councillors would not be claiming for expenses. No budget provisions have been made for expenses but councillors can submit expense claims as they wish.</p> <p><i>This following was omitted from the Chair's report and not reported by the Clerk:<br/>Both the Chairman and Clerk were invited and attended the official opening of</i></p> |           |

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|           | <i>Riversmeet by HRH Princess Anne on 28 March as representatives of a contributing Parish Council. It was a very well managed event and great publicity for this new facility.</i>  |              |
| 10099/11  | <b>Responsible Financial Officer's Report</b>  |              |
| 100/11/01 | <b>Approve Account for Jan to March</b>  |              |
|           | The Current Account as at 15 March: £1867.67.<br>National Savings Account is: £4,703.09<br>It was proposed and <b>RESOLVED</b> that the Accounts were approved. Proposed: AJ. Seconded: KA. Agreed: All.<br>The budget for 2010/11 was reasonably accurate there is a 5% overspend on the Clerk's salary and expenses.<br>Burial Ground: so far a total of £2145 has been spent on the burial ground project. The remaining grant money will go towards the creation of a nature reserve.<br>Youth Shelter: the £1575 VAT has been claimed on the invoice for the youth shelter and the contingency sum has been refunded from the supplier. |              |
| 100/11/02 | <b>Internal Auditors Report</b>  |              |
|           | A report had been circulated and appended to these minutes. The comments contained therein were accepted with due contrition.  |              |
| 100/11/03 | <b>Standing Orders</b>   |              |
|           | These are still being revised. The Standing Orders will be based on the Model Standing Orders issued last year, parts of which are mandatory. These should be ready for formal adoption at the meeting in May.   |              |
| 101/11    | <b>Clerk's Report</b>  |              |
| 101/11/01 | Area North Committee convenes on Tuesday 5 April at Sturminster Newton. Please let the Clerk know if you would like to attend. These are meeting are informative and may have more significance in the future with regards to The Big Society.   |              |
| 101/11/02 | The Citizens Advice Bureau has written asking for a donation. The Parish Council has made donations previously. Last year's donation was £50. This will be considered at the next meeting.   |              |
| 101/11/03 | Allison Barfoot has asked for support regarding a Royal Wedding street party in Buckhorn Weston on Friday 29 April. There may be a request for retrospective financial help at the next meeting.   |              |
| 101/11/04 | All Clerks must now be PAYE rather than self-employed as from 6 April this year. This is a mandatory requirement. The Clerk's current contract of employment will need to be revised accordingly.  |              |
| 101/11/05 | The printer which was purchased by the Parish Council with the lap top is not being used by the Clerk. The printer is 4 yrs old. The printer has been stored with Merrill Halstead and a resident would like to purchase the printer. The printer has no software or spare ink cartridges. It was agreed that the printer would have little value and to seek a donation. <u>Action</u> : Clerk to contact Merrill Halstead.   | <b>Clerk</b> |
| 102/11    | <b>Model Code of Conduct</b>   |              |
|           | The Clerk had previously circulated the Model Code of Conduct. This document sets out the principles for Public Life for all Town and Parish Councils and has to be formally adopted.<br>It was proposed and <b>RESOLVED</b> that the Model Code of Conduct was formally adopted. Proposed: GH. Seconded: NO.<br><u>Action</u> : The Clerk would contact NDDC/DAPTC about whether or not new Declarations of Interest Forms will need to be completed after the election.  | <b>Clerk</b> |
| 103/11    | <b>Elections</b>   |              |
|           | The Clerk advised that the Parish could apply to have Parish Elections Poll Cards printed at no cost, if required. All those on the electoral register will receive a  |              |

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|           | District Council Elections Poll Card. It is not necessary to have a Poll Card to vote.  |              |
| 104/11    | <b>Other Reports</b>  |              |
| 104/11/01 | <b>Youth Shelter</b>  |              |
|           | Contingency sums and VAT claim already reported.  |              |
| 104/11/02 | <b>Parish Burial Ground</b>   |              |
|           | <p>This project has been divided into three stages:<br/> Stage 1: Removing unwanted and decaying trees, Stage 2: Planting hedging and trees, Stage 3: Creation of nature reserve.<br/> At the request of Anne Ledgerwood, the Countryside Ranger, Giles Nicholson, had sent a list of items (including a management plan) with costs to help complete and develop the project. It was hoped that he would visit the site to discuss his proposals. <u>Action</u>: AJ would contact community groups interested in developing the nature reserve when more work has been completed.<br/> It was agreed by all councillors that the new information board for the Parish Burial Ground would include information on the Millennium Walk (the current board needs renewing).<br/> The report to CPEND (the body who provided the grant) has been drafted and will be sent by Easter.</p> | <b>AJ</b>    |
| 104/11/03 | <b>War Memorial</b>   |              |
|           | Ben Carver reported that the roses have been planted. The tree work has had to be deferred until more funds are available. Hopefully there will be sufficient funds for this work to be done in the autumn. The Parish Council thanked Ben Carver for his efforts with this project.  |              |
| 104/11/04 | <b>Water Trough</b>   |              |
|           | The work to tidy this up has now been done by Tim Cox at a cost of £70.   |              |
| 104/11/05 | <b>Kissing Gates</b>  |              |
|           | The broken kissing gate in Breach Lane will be mended. <u>Action</u> : GH to make enquiries.  | <b>GH</b>    |
| 104/11/06 | <b>Highways/Traffic Management/Parish Maintenance Unit</b>  |              |
|           | <p>GH asked the Clerk to write to the Highways department about the gypsies camping on the picnic lay-by near Nyland. The camp has been tolerated for long enough and the picnic site has deteriorated. <u>Action</u>: Clerk to write a letter.<br/> NO was completing the PMU list. Please let him know of any highway defects. The Clerk reported that ditching/drainage work is being carried on Hartmoor Hill.<br/> The gritting route discussed previously is not acceptable. This item will be discussed further at the next meeting.</p>   | <b>Clerk</b> |
| 105/11    | <b>Matters for Consideration</b>  |              |
| 105/11/01 | <b>K9 Telephone Kiosk, Kington Magna</b>  |              |
|           | <p>The Kington Magna Village Hall and Club would like to turn the telephone box into a library. Permission is required from the Parish Council before the Club can proceed with their adoption of the phone box from BT.<br/> It was proposed and <b>RESOLVED</b> that the Parish Council has no objections to Kington Magna Village Hall and Club adopting the phone box from BT provided that they are fully responsible for its maintenance and upkeep.<br/> Proposed: BD. Seconded: KA. Agreed: All. <u>Action</u>: Clerk to write to NDDC &amp; BT.</p>  | <b>Clerk</b> |
| 105/11/02 | <b>Broadband: Better Speeds for North Dorset</b>  |              |
|           | Nothing to report at the moment.  |              |
| 106/11    | <b>Dates of Future Meetings</b>   |              |
|           | <p>A list of dates was circulated. It was agreed that the Annual Parish Council Meeting will take place on 16 May at 7.30pm at Buckhorn Weston.<br/> The Annual Parish Meeting for Buckhorn Weston will take place on Monday 23 May</p>   |              |

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|        | <p>at 7.45pm.<br/> The Annual Parish Meeting for Kington Magna will take place on Monday 27 June at 7pm prior to the Parish Council Meeting at 7.30pm.<br/> The proposed Parish Council meeting dates clash with Geoffrey Miller's own Parish Council meetings. <b>Action:</b> Clerk to see whether or not Geoffrey Miller would be free to attend our meetings if they were changed to the 1<sup>st</sup> Monday from the 4<sup>th</sup> Monday on alternate months starting from September.</p> | <b>Clerk</b> |
| 107/11 | <b>Date of Next Meeting</b>   |              |
|        | <p>The next meeting will be the <b>Annual Parish Council Meeting on Monday 16 May at 7.30pm, Buckhorn Weston Village Hall.</b> Future Meetings: as detailed 106/11 above.</p> <p>The meeting closed at 9.30pm.</p>  |              |
|        | <p>These minutes are signed as a true and accurate account of the meeting.</p> <p>Signed: .....Robert Dolan..... Chairman                      Dated: 16 May 2011</p>   |              |