



Buckhorn Weston and Kington Magna Parish Council

Durfold Cottage, Church Hill, Buckhorn Weston, Dorset, SP8 5HS, Tel: 07787 784009

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Responsible Financial Officer and Parish Clerk: Mrs Sandra Mackintosh

NOTICE OF FULL PARISH COUNCIL MEETING

To be held on **Monday 8th May 2017 at 7.30pm** in Kington Magna Village Hall

All members of the Buckhorn Weston and Kington Magna parish council are summoned to attend the FULL Parish Council Meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Mrs S Mackintosh (Parish Clerk & RFO)

2nd May 2017

This meeting is open to members of the public and press

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

Public session (20 minutes max). A person shall raise his hand when requesting to speak and shall direct his comments to the chairman of the meeting. A member of the public shall not speak for more than 5 minutes and shall not require a response at the meeting nor start a debate on the question.

A G E N D A

- 1 To receive nominations and elect the Chairman of the Parish Council
- 2 To receive nominations and elect the Vice Chairman of the Parish Council
- 3 To receive apologies for absence
- 4 To approve and adopt the minutes of the last Full Council meeting held on 6th March 2017
- 5 Matters arising from the previous minutes
- 6 Declarations of interest – *Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests*
- 7 District Councillor's report
- 8 County Councillor's report
- 9 Police report
- 10 Chairman's report
- 11 To receive and adopt the reviewed Standing Orders
- 12 To receive and adopt the reviewed Financial Regulations (in particular points 3.1 and 3.2)
- 13 To receive and adopt the reviewed Planning Committee Procedures
- 14 Financial reports
 - 14.1 To receive and approve accounts and payments for the period 1st March to 30th April 2017, including salaries and associated accounts
 - 14.2 To receive and approve the Annual Governance Statement for the financial year 2016/2017
 - 14.3 To receive and approve the Accounting Statements for the financial year ending March 31st 2017 including amendment to 31st March 2016 Box 1

- 15 Clerk's report
 - 15.1 To consider and approve the Insurance Premium renewal
 - 15.2 Update on logo competition
- 16 Planning
 - 16.1 To receive decision notices from North Dorset District Council
 - 16.2 To receive and consider planning applications received prior to this meeting
 - 2/2017/0579/FUL Chapel Cottage, Nyland Lane, Nyland, SP8 5SJ
Erect replacement dwelling (amended scheme to 2/2011/0123/PLNG)
 - 2/2017/0691/HOUSE Springfield Farm, Shepherds Hill, Buckhorn Weston, SP8 5HX
Erect two storey rear extension and replacement single storey rear extension. Install 2 No. rear first floor windows and erect porch to side. (Demolish existing single storey rear extension and front porch).
 - 2/2017/0626/LBC Little Kington Farm, Bourton Road, Kington Magna, SP8 5EF
Re-open blocked internal window opening and insert new window. Repair and replace flag stones, insert stud wall and carry out associated internal alterations
- 17 Other reports: Highways (RG)
 - 17.1 Finger posts at T junction of Templecombe Lane and road to Wincanton
 - 17.2 Public Footpaths (MHT)
- 18 Nyland (ED)
- 19 To consider options provided and approve web hosting
- 20 Excessive notices throughout the village
- 21 Parking on pavement along Weston Street, Buckhorn Weston
- 22 Direction signs for village hall at T junction by the White House in Buckhorn Weston.
- 23 Items for next agenda
- 24 Matters pertinent to this meeting - *(Members are advised that inclusion of items is at the Chairman's discretion and that 'a Council cannot lawfully decide any matter which is not specified on the summons (agenda). The Chairman to be advised prior to the commencement of the meeting).*
- 25 Date of Next Meeting: Monday 3rd July 2017 at Buckhorn Weston Village Hall

Closure

Items circulated with agenda:

Accounts for the period 1st March to 30th April 2017
 Bank reconciliation as of 30th April
 March 31st 2017 year end budget statement
 Annual Governance Statement for the financial year 2016/2017
 Accounting Statements for the financial year ending March 31st 2017
 March 31st 2017 Year End reconciliation
 March 31st 2017 Year End Explanation of Variances
 March 31st 2017 Year End Variance supporting document
 Clerks Report

Copies of enclosures can be obtained on request from the Parish Clerk

"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, religion, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights."