

BUCKHORN WESTON AND KINGTON MAGNA PARISH COUNCIL

Responsible Financial Officer and Parish Clerk: Mrs Sandra Mackintosh
Tel: 07787 784009, Email: clerkto buckhornwestonparishes@gmail.com

NOTICE OF FULL PARISH COUNCIL MEETING

To be held on **Monday 7th November 2016 at 7.30pm** in Buckhorn Weston Village Hall

All members of the Buckhorn Weston and Kington Magna parish council are summoned to attend the FULL Parish Council Meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.



Mrs S Mackintosh

1st November 2016

This meeting is open to members of the public and press

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

AGENDA

To receive a presentation from Mr Damian Haynus regarding Network Rail's proposed safety improvements to Buckhorn Weston level crossing

- 1 To receive apologies for absence
- 2 Declarations of interest – *Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests*
- 3 To approve and adopt the minutes of the last Full Council meeting held on 5th September 2016
- 4 Matters arising from the previous minutes
- 5 District Councillor's report
- 6 County Councillor's report
- 7 Police report
- 8 Public session (20 minutes max)
- 9 Chairman's report
- 10 Financial reports
 - 10.1 To receive and approve accounts and payments for the period 1st September to 31st October 2016
 - 10.2 To receive and approve salaries and associated accounts
 - 10.3 To receive and consider ½ year spending figures for 2017/2018 budgeting purposes
 - 10.4 To receive and approve the application for Government Transparency Funding for Smaller Authorities through NALC to meet the statutory requirement of compliance with the Transparency Code for smaller authorities
 - 10.5 To receive, approve and accept the annual return and notice of conclusion of audit certificate from BDO for year ended March 31st 2016 as per email circulation on 26th September 2016
- 11 Clerk's report
- 12 Planning
 - 12.1 To receive decision notices from North Dorset District Council, if available

- 13 Other reports:
 - 13.1 Highways (RG)
 - 13.2 Public Footpaths (MH)
 - 13.3 Footpaths and land adjacent to the railway line (PC)
 - 13.4 Footpath & trees behind the Kington Magna club
- 14 Nyland (ED)
- 15 To receive a request from the Chairman of Buckhorn Weston Village Hall Committee regarding their Constitution wording for consideration and approval - deferred from last meeting
- 16 Chairman's announcement
- 17 Election of new Chairman
- 18 Election of new Vice Chairman
- 19 Items for next agenda
- 20 Matters pertinent to this meeting - *(Members are advised that inclusion of items is at the Chairman's discretion and that 'a Council cannot lawfully decide any matter which is not specified on the summons (agenda). The Chairman to be advised prior to the commencement of the meeting).*
- 21 Date of Next Meeting: Monday 9th January 2017 at Kington Magna Village Hall at 7.30 pm

Closure

Items circulated with agenda:

Accounts for the period 1st September to 31st October

Bank Reconciliation as of 31st October

Half Year spending figures for 2017/2018 budgeting purposes

Transparency code for smaller authorities

Changes to the smaller authorities' local audit and accountability framework: a guide

Application form for Government funding via NALC

Copies of enclosures can be obtained from the Parish Clerk

“Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, religion, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights.”