

BUCKHORN WESTON AND KINGTON MAGNA PARISH COUNCIL

Responsible Financial Officer and Parish Clerk: Mrs Sandra Mackintosh

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FULL COUNCIL MINUTES

Held on Monday 5th September 2016 at 7.30pm in Kington Magna Village Hall

Item	<p>Parish Councillors Present: Anthony Jenner (Chairman (AJ), Roger Gosney (RG), Ms Phillippa Chapman (PC), Mrs Eunice Dale (ED), Mrs Valerie Standing (VS), Tim Wilton (TW), Matthew Hoskins (MH), Kevin Aldred (KA)</p> <p>District County Councillor Present: Cllr David Walsh</p> <p>County Councillor Present: None</p> <p>Members of the public: There were 5 members of the public present</p> <p>Members of the press: There were no members of the press present</p> <p>In attendance: Parish Clerk: Sandra Mackintosh (SM)</p>	Action
	<p>Apologies: Nigel Osborne, Cllr Mrs B Ridout & PCSO Vicky Levy</p>	
40/16	<p>To approve the minutes of the Full Council meeting held on 4th July 2016: Cllr Gosney proposed that “the minutes of the previous Full Council meeting held on 4th July 2016 should be approved as a correct record of the meeting.” Cllr Hoskins seconded and the vote was unanimous. Resolved. The Chairman duly signed the minutes.</p>	
41/16	<p>To approve the minutes of the Extraordinary Council meeting held on 11th August 2016: Cllr Mrs Standing proposed that “the minutes of the previous Extraordinary Council meeting held on 11th August 2016 should be approved as a correct record of the meeting.” Cllr Aldred seconded and the vote was unanimous. Resolved. The Chairman duly signed the minutes.</p>	
42/16	<p>Matters Arising from the previous minutes: None</p>	
43/16	<p>Declarations of interest: <i>Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests</i> There were no disclosable pecuniary interests declared.</p>	
44/16	<p>District County Councillors report: Cllr Walsh gave a brief precis of Cllr Mrs Ridout’s August 2016 report, a copy of which has now been circulated and attached. Cllr Walsh issued an invitation to attend a meeting on September 15th at Gillingham Town Hall regarding the proposed downgrade of Shaftesbury Hospital. PC and VS to attend and lend their support. Councillors raised concerns that the GPs are not in attendance and that there are no minutes from the consultation to focus on. NHS is being represented by County Council and possibly the commissioning group. Cllr Walsh advised that the SMAR consultation has recommended 330 more houses in North Dorset. Although planning permission can be granted to meet the criteria, forcing the building of the houses is not possible. MH queried if there is any support for industrial and employment opportunities. Cllr Walsh confirmed there is and that he would be stressing to Government that each area is best placed to decide what their own housing requirements are. Cllr Walsh advised that Local Government Reorganisation focus groups are being held for Town and Parish Councils to attend. Full report attached with dates of the same and further planning changes information.</p>	
45/16	<p>County Councillor’s report: Cllr Cattaway could not attend the meeting. No report submitted.</p>	

46/16	Police report: PCSO Vicky Levy was unable to attend the meeting. A report submitted stated that since the last meeting two incidents have occurred: 20 th July criminal damage to the Kington Magna telephone box and 19 th August a Landrover Defender stolen from a driveway in Buckhorn Weston. Locals are invited to discuss any issues with the PCSO via gillinghamrural-NPT@dorset.pnn.police.uk	
47/16	Public Session: Three members of the public spoke regarding the agenda item to receive the amended Kington Magna Conservation Area report for consideration and approval. The main concerns raised by these members were that the island sites do not make sense, the conservation area has been extended without any valid explanation, areas designated do not meet the existing criteria and the council contact has been unresponsive to letters and phone calls from residents. One member of the public suggested the amended report be discarded and consultation start again from the beginning.	
48/16	Chairman's report: Having been away during her first Full Council meeting, AJ welcomed SM as the new Parish Clerk and RFO. AJ stated the need for councillors to begin focussing on budget requirements and projects for 2017/18. Also to remind all that the Buckhorn Weston projects budget of £2500.00 is still available until the end of this financial year. AJ advised the likelihood of losing the mobile library at the end of the year due to central Government cuts and lack of use by the community. Other points made relate to items further in the agenda and the full report is attached.	
49/16	<p>Financial:</p> <p>Responsible Financial Officer's report: The RFO's report and accounts were circulated prior to the meeting. Copy attached. The RFO advised there is no record of VAT reclaimed since January 2014. All invoices since that date will be reviewed for eligibility prior to submitting a claim.</p> <p>a) To approve the accounts and payments for the period of 1st July to 31st August 2016: Cllr Jenner proposed to "approve the accounts and payments for the period of 1st July to 31st August 2016." Cllr Gosney seconded and the vote was unanimous. Resolved.</p> <p>b) To approve the salaries and associated accounts: Cllr Jenner proposed to "approve the salaries and associated accounts." Cllr Gosney seconded and the vote was unanimous. Resolved.</p> <p>c) Bank Reconciliation: The current account balance is £6658.79. NS&I account balance is £4845.95. Total payments out so far this financial year are £12,644.83.</p> <p>d) To approve an amended list of account signatories for the NS&I account: Cllr Aldred proposed to "approve an amended list of account signatories for the NS&I account to include AJ, RG, NO and PC and to include SM as a signatory and contact point for the statements." Cllr Ms Chapman seconded and the vote was unanimous. Resolved.</p> <p>Action – Send signatory list and board of resolution document to NS&I</p>	RFO
50/16	Clerk's Report: The clerks report, covering general activities carried out, was circulated prior to the meeting. Copy attached.	
51/16	<p>Planning: Recent North Dorset District planning decisions are:</p> <ul style="list-style-type: none"> • Wayclose, Shave Hill, Buckhorn Weston to erect two storey extension = refused (<i>ref: 2/2016/0652/HOUSE</i>) • The Cottage, Church Hill, Buckhorn Weston to erect two storey extension and entrance lobby = approved (<i>ref: 2/2016/0640/HOUSE</i>) • Little Kington Magna Farm, Bourton Rd, Kington Magna to remove cement pointing = approved (<i>ref:2/2016/0636/LBC</i>) • Little Kington Magna Farm, Bourton Rd, Kington Magna to erect agricultural building = permitted development (<i>ref: 2/2016/0779/AGR</i>) • Barton Elm, Barton Hill, Kington Magna use of Cider house as an annexe to Barton Elm (retrospective) = approved (<i>ref: 2/2016/0856/FUL</i>) • Next door to Culzean Farm, Templecombe Lane, Buckhorn Weston to erect agricultural building and form hard standing = granted (<i>ref: 2/2016/0956/FUL</i>) 	

	<ul style="list-style-type: none"> Land south side of Shutes Lane, Buckhorn Weston to erect agricultural building to milk goats, store and process milk = planning approval required (ref: 2/2016/1106/AGR) 	
52/16	<p>Other Reports:</p> <p>a) Highways: RG advised the following works have either been carried out or agreed with Dorset Highways:</p> <ul style="list-style-type: none"> A30 Stour Hill crossroads improvements provisionally fixed for the 26th September. HGV signs stating 'Unsuitable for HGV's to A303' to be incorporated as part of the improvement. Two sections of pavement subsidence in South St, Kington Magna to be repaired by 13th September and pot holes and edge treatment of South St to be treated as necessary over the coming months. 'Drive carefully' signs for Kington Magna are on order and should be installed soon. Advance warning signs for Nyland and Buckhorn Weston junctions on the A30 are ordered and being installed. Surface dressing from A30 Stour Hill to county boundary with Quarr completed. <p>Surface dressings provisionally scheduled for next year include:</p> <ul style="list-style-type: none"> Hartmoor Hill Church Hill, West St and South St in Kington Magna to the A30 Lower road from the A30 to Buckhorn Weston and Wincanton via Bye Farm to the county border. <p>The sub surface water on Church Hill in Kington Magna is a suspected blocked drain. Inspection and repair of the same requires the road to be closed. Date for this to be notified.</p> <p>b) Public Footpaths: AJ advised that some footpaths, particularly the Millennium footpath in Kington Magna, have become impassable and to maintain them for the use of residents will inevitably require money from the husbandry budget. AJ also noted the path through the field below the Kington Magna church is currently an issue but is confident that the appointment of a new and experienced footpath ranger for Kington Magna will help in these matters. No other matters to report.</p> <p>c) Appointment of Footpath Officer to Kington Magna: AJ confirmed Mr Tim Cox is happy to be removed from the Dorset Ranger list as footpath officer for Kington Magna and that Mr Martin Hibbert, an experienced County ranger and footpath officer for the Stours Parish Council, has offered to include Kington Magna in his remit. Cllr Ms Chapman proposed to "appoint Mr Martin Hibbert as the Footpath Ranger for Kington Magna." Cllr Gosney seconded and the vote was unanimous. Resolved.</p>	
53/16	<p>Nyland: ED notified the council of an issue with fast food litter in the lane. As a litter picking group is the only viable solution, ED will arrange one.</p>	
54/16	<p>Capital Project Grant Review: AJ stated in his report that these grants have been successful in reducing the surplus capital in the account whilst benefitting the two communities with good works. Grants unclaimed by 31st March 2017 will not necessarily be carried over into the next financial year. SM circulated an update of applicants paid, works done and those still outstanding. The Kington Magna church clock renovation is due to begin shortly, once the current repairs have finished and the dust cleaned away. BATS have not yet claimed their grant for the large scenery roller blind. It is understood that BATS cannot afford the work without the grant upfront. Concerns were raised that as all of the other applicants have submitted invoices prior to payment of the grant, remaining applicants should meet the same criteria. Cllr Aldred proposed that "the Parish Council accept a pro forma invoice for future works to replace the large scenery roller blind." Cllr Hoskins seconded and the vote was unanimous. Resolved.</p> <p>Action: Notify BATS in writing of the requirement for a pro forma invoice and grant claim expiry date</p>	Clerk

	<p>Letters of thanks were received from the Buckhorn Weston Village Community Trust and the Buckhorn Weston PCC for capital project and annual grants received from the Parish Council.</p> <p>James Foster has tendered his resignation. Another contractor will need to be found to maintain the Kington Magna Play Area. Tim Cox will be approached regarding this.</p>	
55/16	<p>To receive the amended Kington Magna Conservation Area report for consideration and approval: AJ expressed his disappointment that the amended report had not taken into account any of the community's comments and queried the point of a consultation for local opinions. Kington Magna residents also voiced their concerns – see public session. Cllr Walsh informed the public members that the Council is unable to reply to individual letters due to the high number received. He also apologised for the confusion surrounding this issue and advised that the report is not finalised or ready to take to cabinet at this stage. Cllr Walsh requested that all queries be submitted to him, via the Clerk, for follow up and that he will arrange a meeting with Kevin Morris.</p>	
56/16	<p>To receive a request from the Chairman of Buckhorn Weston Village Hall Committee regarding their Constitution wording for consideration and approval: Further to receiving a request to alter and update the Buckhorn Weston Village Hall's Constitution wording, KA advised that this was not a simple matter and that the Parish Council are trustees and should remain as such with a representative on the committee and that he would be happy to take on the role. Mrs Beverley Osborne, via the clerk, submitted three suggestions:</p> <ul style="list-style-type: none"> • Change the wording as requested without precluding anyone local from joining the committee • Alter the wording to offer the Parish Council a committee membership without the obligation to take up the position • Leave the wording as is and the Parish Councillor joining the committee to be a fully active member <p>Discussion deferred to the next meeting.</p>	
57/16	Matters Pertinent:	
58/16	<p>Items for next agenda:</p> <p>Change to the Buckhorn Weston Village Hall Committee Constitution wording Footpaths and land adjacent to railway line</p>	
59/16	<p>Date of next Meeting:</p> <p>Monday 7th November 2016 Buckhorn Weston Village Hall</p>	
	Meeting closed at 21.30 pm	
	SignedChairman	Date

Appendices

- A: District Councillor's report for August 16
- B: Cllr Walsh's report
- C: PCSO report
- D: Chairman's report
- E: RFO & Clerk's report
- F: Accounts and payments for the period of 1st July to 31st August 2016
- G: Highways report
- H: Kington Magna Conservation Area report

Copies of the appendices can be obtained from the Parish Clerk.