



# Buckhorn Weston and Kington Magna Parish Council

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Responsible Financial Officer and Parish Clerk: Mrs Sandra Mackintosh

## FULL PARISH COUNCIL MEETING MINUTES

Held on Monday 5<sup>th</sup> March 2018 at 7.30pm in Buckhorn Weston Village Hall

Item	<p><b>Parish Councillors Present:</b> Nigel Osborne (NO) Chairman), Roger Gosney (RG) Vice-Chairman), Tim Wilton (TW), Mr Kevin Aldred (KA), Ms Phillippa Chapman (PC), Matthew Hoskins (MH), Mrs Valerie Standing (VS), Philip Talbot (PT)</p> <p><b>District County Councillor Present: 0</b></p> <p><b>County Councillor Present: 0</b></p> <p><b>Members of the public:</b> There were 7 members of the public present</p> <p><b>Members of the press:</b> There were no members of the press present</p> <p><b>In attendance:</b> Parish Clerk: Sandra Mackintosh (SM), Rights of Way Liaison Officer: Martin Hibbert (MHT), Internal Auditor: Pat Read (PR)</p>	Action
	<p><b>Public Session:</b> The Filley Brook culvert at the bottom of Hartmoor Hill has a branch wedged inside it. RG to investigate. The mud clearing on Church Hill in Buckhorn Weston remains outstanding and the drain is now covered. RG continues to chase this and will follow it up. A complaint was received regarding speeding vehicles around the 'S' bend on Harpitts Lane. Evidence is required to put a case forward to DCC Highways for traffic calming measures. <b>Action: Request the resident keep a diary of traffic incidents.</b> NO reminded the public that Parish Council meetings are bimonthly and that any member of the public can report incidents directly via the Dorset for You website during the interim.</p>	Clerk
104/17	<b>Apologies:</b> Simon Stranger, Mrs Eunice Dale	
105/17	<b>To approve the minutes of the Full Parish Council meeting held on 8<sup>th</sup> January 2018:</b> Cllr Gosney proposed that "the minutes of the Full Parish Council meeting held on 8 <sup>th</sup> January 2018 should be approved as a correct record of the meeting." Cllr Osborne seconded, the vote was unanimous. <b>Resolved.</b> The Chairman duly signed the minutes.	
106/17	<b>Matters Arising from the previous minutes:</b> None	
107/17	<b>Declarations of interest:</b> <i>Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests.</i> None	
108/17	<b>District County Councillors report:</b> No councillors were in attendance. No reports submitted.	
109/17	<b>County Councillor's report:</b> No councillors were in attendance. No reports submitted.	
110/17	<b>Police report:</b> No PCSO was in attendance. No report submitted. <b>Action: Follow up and request a report for May's meeting from PCSO, District and County councillors.</b>	Clerk
111/17	<b>Chairman's report:</b> NO advised that he and RG have met with the willow tree landowners and there is more to discuss on this matter before being in a position to achieve a resolution.	
112/17	<b>Financial Reports:</b> <b>Responsible Financial Officer's report:</b> The RFO's report and accounts were circulated prior to the meeting. Copies are available on request from the Parish Clerk. Precept forms have been completed and submitted to NDDC. The annual accounts for 2017/18 will be the first financial	

a)  b)	<p>year that the Parish Council can declare itself exempt from an external audit provided it accords with the regulations of the Transparency Code for smaller authorities.</p> <p><b>To receive and approve the accounts and payments for the period of 1<sup>st</sup> January to 28<sup>th</sup> February 2018 including salaries and associated accounts:</b> Cllr Gosney proposed to “approve the accounts and payments for the period of 1<sup>st</sup> January to 28<sup>th</sup> February 2018 including salaries and associated accounts.” Cllr Osborne seconded, the vote was unanimous. <b>Resolved.</b></p> <p><b>Bank Reconciliation:</b> The current account balance is £7541.81. The NS&amp;I account balance is £4896.99 including receipt of the annual interest at £21.92. Payments received to date are £13140.72. Total payments out so far this financial year are £11845.28.</p>	
113/17	<b>Clerk’s Report:</b> Nothing to report.	
114/17 a)          b)	<p><b>Planning:</b></p> <p><b>To receive decision notices from North Dorset District Council:</b></p> <ul style="list-style-type: none"> <li>• Glenfield, Breach Lane, Kington Magna, erect side storey extension and install 2 no. roof lights, form loft conversion for further living accommodation and install 3 no. dormers. Erect side lean to covered area. Erect front porch. Erect garden shed and play barn on and adjacent to existing concrete shed bases = approved (ref: 2/2017/1811/HOUSE)</li> <li>• Filley Brook Industrial Estate, Templecombe Lane to Hartmoor Hill, Buckhorn Weston, erect storage building = approved (ref: 2/2017/1980/FUL)</li> <li>• Cross’s Garage, Templecombe Lane to Hartmoor Hill, Buckhorn Weston, erect 8 no. dwellings, form new vehicular and pedestrian access and create 15 no. parking spaces = refused (ref: 2/2017/1572/FUL)</li> <li>• 2 Hill Top, Chapel Hill, Kington Magna, erect single storey rear extension, re-roofing of existing single storey extension and installation of 2 no. roof lights = approved (ref: 2/2018/0015/HOUSE)</li> </ul> <p><b>To consider the Parish Council’s conditions to put forward to DCC regarding the Brains Farm haulage routes:</b> The Parish Council has received the final copy of the transport plan for the construction stage and has requested a copy for the operational stage from Mr Daniel von Scheven which he may be able to present at the Annual Parish Council Meeting in May. NO advised that the Parish Council’s comments, combined with additional input from others, will be submitted direct to Daniel, Cllr Cattaway and Mr Steve Savage. RG noted there are 5 locations south of both villages which will be supplying the plant and the need to ensure this number does not increase year on year.</p> <p><b>Action: Compose and collate comments for submission to ACR Energy, Cllr Cattaway &amp; Mr S Savage</b></p>	<b>NO</b>
115/17 a)	<p><b>Other Reports:</b></p> <p><b>Highways:</b> RG advised the council on the status of the following:</p> <ul style="list-style-type: none"> <li>• The incident of the refuse lorry at Back Lane in Kington Magna, as reported at the last meeting, has been referred to Dorset Waste Partnership. RG will continue to chase this.</li> <li>• The ‘Dead End’ sign for the dirt track access to Pill Meadow from Church Hill and West St. has been delivered and installed.</li> <li>• Several finger post signs and fixings are currently being refurbished. Work should be completed by the end of March.</li> </ul> <p>VS queried the possibility of a more prominent HGV sign on Tinkers Hill. RG will investigate this and try to forward a request to Somerset Highways.</p> <p>PT noted that there is no advance warning sign of the crossroads in the northbound direction of the Sandley Road at the top of Church Hill, Kington Magna. RG advised this has been reported to DCC Highways and is waiting for a response.</p> <p><b>Public Footpaths:</b> MHT stated there are no major issues and work continues, weather permitting. A drainage channel has been dug on the Millennium Walk and a broken stile on Vesey Hole Hill has been reported. Sandley Stud has been sold and MHT would be grateful for the new owners contact details. The White Hart business plan includes the replacement of stiles with gates on the Stalbridge to Gillingham section and the launch of the Gillingham to</p>	

	<p>Shaftesbury section in May. MHT advised of the pre-planning proposal for a solar farm in West Stour which, if approved, will impact on the footpaths. MHT will track this proposal and provide updates for the Parish Council. Thanks were expressed to MHT for putting up the waymarkers on the utility pole and removing the fallen post beside the path between West Street and Pill Meadow, Kington Magna.</p> <p><b>Action: Contact West Stours clerk for any information regarding the solar farm proposal.</b></p>	<b>Clerk</b>
116/17 a)	<p><b>Nyland:</b> <b>To discuss the gypsies/travellers at Five Bridges lay by and associated litter:</b> The update received from DCC regarding the accumulating litter stated the situation remains the same and the number of vehicles has not reduced. Eviction is planned for April/May. RG will contact DCC Highways to investigate the possibility of bins being installed on the site. It was considered that a joint approach with DCC, West Stours and the police may be the best way forward in resolving the issue.</p> <p><b>Action: Compose an email to Jane Westbrook seeking advice and set up a meeting with DCC, West Stours and the police.</b></p>	<b>NO</b>
117/17 a)	<p><b>Kington Magna:</b> <b>Play Area – to discuss maintenance issues and consider quotations for repairs:</b> A new contractor has been found to cut the grass with the fee remaining at the previous rate of £40.00 per visit with two visits per month during the growing season. Cllr Gosney proposed that “the Parish Council engage the new contractor at a rate of £40.00 per visit”. Cllr Hoskins seconded, the vote was unanimous. <b>Resolved.</b> The notice at the entrance requires updating, stating that the area is maintained by the Parish Council with SS being the point of contact. It was suggested that the Clerk should be the point of contact and that clarity regarding the wording on the sign should be sought from the Parish Council’s insurers. The cost for the replacement sign was quoted at £25.00 plus VAT. Cllr Gosney proposed that “the Parish Council proceed with the purchase of a new sign on approval of the appropriate wording.” Cllr Hoskins seconded, the vote was unanimous. <b>Resolved.</b> <b>Action: Contact insurers for clarity on any specific wording required.</b></p>	<b>Clerk</b>
b)	<p><b>Conservation Area – to discuss the upcoming public consultation on the extended boundaries and to receive an update regarding the willow trees:</b> The public consultation period commenced on the 26<sup>th</sup> February for 6 weeks. The open day will be held at Kington Magna Village Hall on 16<sup>th</sup> March from 9am to 7pm. Support from the Parish Council on the day would be helpful. <b>Action: Advertise the public consultation open day on Next Door.</b> Removal of the willow trees was not considered an option by the landowners therefore a reduction in height is the only alternative. Currently the trees are 16’ tall but if left unchecked could grow to 60’ in height. The Parish Council recommended the trees be cut by half (8 to 10 feet) with regular maintenance every five years however the landowners do not want the trees to be trimmed by more than 2 metres. Further discussion on this matter is required.</p>	<b>Clerk</b>
c)	<p><b>To receive an estimate for the height reduction of the willow trees and consider whether to proceed with this action:</b> An estimate of £800.00 to £1,000.00 was quoted for trimming the willow trees by 8 to 10 feet. Ongoing maintenance would be required on a five yearly basis. The landowners do not wish to contribute to the cost. The council could possibly pay for the trimming under section 137 expenditure however the limit is £7.57 per head of the relevant population which equates to £500.00 in total from both villages. It was agreed to further investigate section 137 expenditure regulations, reconsider the amount to be trimmed off the trees and seek villagers opinions before agreeing in principle, or not, to this expenditure.</p>	
d)	<p><b>Horse Trough – to receive an update on the re-instatement of the trough and consider how best to take the project forward:</b> Although the landowners were amenable, any decision to allow the Parish Council access across their land was deferred until the council are in a position to return to them with an update regarding legal guidance and a decision on the willow trees. RG advised that commercial help may be required if/when the horse trough project moves forward.</p>	

e)	<p><b>Bus shelter and recycling stand - to discuss maintenance issues and consider quotations for repair:</b> The bus shelter and recycling stand was inspected and found to be overrun with ivy and overhanging branches. Two quotes were received; £240.00 and £336.00 (both inclusive of VAT). Cllr Hoskins proposed that “the Parish Council accept the cheaper quote and instruct the contractor to proceed with the required maintenance”. Cllr Gosney seconded, the vote was unanimous. <b>Resolved.</b></p> <p><b>Action: Instruct the contractor to carry out maintenance works as per quotation received.</b></p>	<b>RG</b>
118/17	<p><b>To receive an update on reported land next to the railway line in Buckhorn Weston:</b> The enforcement officer reported that no further progress has been made due to their high work load and a temporary enforcement officer is due to start in April to assist in dealing with the back log.</p>	
119/17	<p><b>Items for next agenda:</b></p> <p>Brains Farm Severe weather plan Broader council communication Promotion of village interest Updates on reported land next to the railway line in Buckhorn Weston.</p>	
120/17	<p><b>Matters Pertinent:</b> None</p>	
	<p><b>Date of next Meeting:</b> Monday 14<sup>th</sup> May 2018 at Kington Magna Village Hall: Annual Parish Meeting 7.00pm Annual Parish Council Meeting 7.30pm</p>	
	<p>Meeting closed at 21.33pm</p>	
<p>Signed .....</p>		<p>Chairman Date .....</p>

### Appendices

- A. Accounts and payments for the period of 1st January to 28<sup>th</sup> February 2018
- B. Bank reconciliation
- C. RFO & report
- D. Highways report

Copies of the appendices can be obtained from the Parish Clerk.