

BUCKHORN WESTON & KINGTON MAGNA PARISH COUNCIL

Responsible Financial Officer & Parish Clerk: Mrs Sandra Mackintosh
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FULL COUNCIL MINUTES

Held on Monday 4th July 2016 at 7.30pm in Buckhorn Weston Village Hall

Item	Parish Councillors Present:	Action
	<p>Nigel Osbourne (NO), Roger Gosney (RG), Ms Phillippa Chapman (PC), Mrs Eunice Dale (ED), Mrs Valerie Standing (VS), Tim Wilton (TW), Matthew Hoskins (MH)</p> <p>District County Councillor Present: Cllr David Walsh (DW)</p> <p>County Councillor Present: None</p> <p>Members of the public: There was 1 member of the public present</p> <p>Members of the press: There were no members of the press present</p> <p>In attendance: Parish Clerk: Sandra Mackintosh</p>	
	<p>Apologies: Anthony Jenner (AJ (Chairman)), Kevin Aldred (KA)</p>	
	<p>Prior to the meeting, NO welcomed SM as the new Parish Clerk and Responsible Financial Officer.</p>	
20/16	<p>To approve the minutes of previous meeting: The minutes of the previous meeting held on 9th May were approved as a correct record of the meeting. In the absence of AJ, NO (vice chairman) signed the minutes. Resolved.</p>	
21/16	<p>Matters arising from previous minutes: None</p>	
22/16	<p>Declarations of interest: <i>Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests</i> There were no disclosable pecuniary interests declared.</p>	
23/16	<p>District County Councillors report: Cllr Walsh stated that he will be attending meetings on a regular basis from now on. Any information requests/queries to be forwarded to him via the Parish Clerk. Report attached.</p>	
24/16	<p>County Councillors report: Cllr Cattaway could not attend the meeting. No report submitted.</p>	
25/16	<p>Police report: PCSO Vicky Levy could not attend the meeting. A report submitted stated no crimes in either village since the last meeting and to be mindful of leaving valuables in cars during the summer months.</p>	
26/16	<p>Public Session:</p>	
27/16	<p>Chairman's report: AJ was not present at the meeting. No report submitted.</p>	
28/16	<p>Finance:</p> <p>a) Responsible Financial Officers report: Awaiting the changeover of clerk signatories for accounts.</p> <p>b) Bank Reconciliation: Current account balance is £12415.24</p>	

	<p>Total payments made so far this year £7760.97 The Kington Magna Play area received the following funds: £105.70 from Street Fayre and £141.00 from May's coffee morning. NO queried if financial transactions should be made public. Action – email David Walsh who will check with the council</p>	Clerk
29/16	<p>Annual Report – Internal Auditor: The annual report was submitted by Michael Ross which stated that the internal audit for 2015/2016 was complete with no matters arising for the attention of the council. The Kington Magna war memorial affairs are also in order. RG expressed the council's appreciation for his report.</p>	
30/16	<p>Clerk's Report: No report submitted.</p>	
31/16	<p>Planning: Observations from the meeting held on Monday 20th June as follows:</p> <ul style="list-style-type: none"> • Little Magna Farm, Bourton Road, Kington Magna SP8 5EF removal of cement pointing– no objection (<i>ref: 2/2016/0636/LBC</i>) • Little Magna Farm, Bourton Road, Kington Magna SP8 5EF erect agricultural storage building – no objection (<i>ref: 2/2016/0779/AGR</i>) • The Cottage, Church Hill, Kington Magna SP8 5EG erect two storey rear extension and lobby– no objections assuming the use of traditional stone and other materials to ensure appropriate aesthetic appearance (<i>ref: 2/2016/0640/HOUSE</i>) • The Old Rectory, Church Hill, Buckhorn Weston SP8 5HS form access track - no objection subject to a positive tree survey report (<i>ref: 2/2016/0763/ADR</i>) • Wayclose, Shave Hill, Buckhorn Weston, SP8 5HY erect two storey extension – no objection with approval to plan being conditional on there being appropriate off road parking (<i>ref: 2/2016/0652/HOUSE</i>) <p>A second Shutes Lane planning application has been submitted; to be discussed at a separate planning meeting. Concerns were raised if a temporary dwelling can become a permanent fixture after three years. Cllr Walsh advised that decisions cannot be based on future possible outcomes and it is difficult to attach conditions based on the same. The decision must be based on local knowledge.</p>	
32/16 a)	<p>Other Reports: Highways: RG advised that the road sweeping of Church Hill in Buckhorn Weston and Kington Magna has now been done. The quote for the two 'drive safely' signs is £115.00 per sign. Cllr Ms Chapman proposed the motion "to purchase the two signs". Cllr Hoskins seconded and the vote was unanimously agreed. Resolved. Action – 2 'drive safely' signs to be purchased. Agreement has been reached to install a visibility splay and vehicle activated sign at the A30 crossroads. The earliest possible date for works to commence will be October 2016 provided planning permission is not required for the fencing. ED & MH asked if advance warning signs can be sought for the Nyland T-junction at the A30, before the bend to the north. Action – Enquire if static signs can be sought for Nyland on the grounds of good practice.</p>	RG RG

b)	Public Footpaths: PC Nothing to report	
33/16	Superfast Broadband: No change in status. It was unanimously agreed to remove this item from the agenda unless required at some future date.	
34/16	Nyland: ED. Nothing to report The travellers from the Bridges site have moved on. Cllr Walsh advised of the change in definition of gypsies and travellers in that if resident in one place for 5 years or more, they will no longer be defined as a traveller or gypsy. He also advised that the layby will have 6 permanent pitches which will be managed and maintained.	
35/16	Buckhorn Weston Church Wall Repairs: After viewing images of the church wall repairs, the councillors were happy with the repairs. It was noted that the stones are new and in time will weather in. Cllr Ms Chapman proposed that “the grant award for £1330.00 for the repairs to the church fund were agreed and approved”. Cllr Mrs Standing seconded and the vote was unanimous. Resolved. Action – pay Buckhorn Weston PCC the sum of £1330.00	Clerk
36/16	Items for next agenda: Publishing of financial statements Project reconciliation review	
37/16	Date of next Meeting: Monday 5 th September 2016 Kington Magna Village Hall 7.30pm	
	Meeting closed at 9.04pm	
	SignedChairman Date	

Appendices

- A: District Councillor’s Report
- B: PCSO Report
- C: Financial Reconciliation
- D: Internal Auditor’s Report

For copies of the above appendices, please contact the Parish Clerk.