



# Buckhorn Weston and Kington Magna Parish Council

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Responsible Financial Officer and Parish Clerk: Mrs Sandra Mackintosh

## FULL PARISH COUNCIL MEETING MINUTES

Held on Monday 5<sup>th</sup> July 2021 at 7.30pm at Buckhorn Weston Village Hall

Item		Action
	<p><b>Parish Councillors Present:</b> Ms Phillippa Chapman (Chairman (PC), Roger Gosney (Vice-Chairman (RG), Kevin Aldred (KA), Tim Wilton (TW), Fred Shotter (FS), Mrs Linda Munster (LM), Tom Riall (TR), Mrs Anna Grant (AG)</p> <p><b>Dorset Councillors Present: 1</b></p> <p><b>Members of the public:</b> There were 4 members of the public present</p> <p><b>Members of the press:</b> There were no members of the press present</p> <p><b>In attendance:</b> Parish Clerk: Sandra Mackintosh (SM)</p>	
	<b>Public Session:</b> No issues raised.	
24/21	<b>Apologies:</b> Simon Stranger, Matthew Hoskins	
25/21	<b>To approve and adopt the minutes of the last Extraordinary Parish Council meeting held on 24<sup>th</sup> May 2021:</b> Cllr Aldred proposed that “the minutes of the Extraordinary Parish Council meeting held on the 24 <sup>th</sup> May 2021 should be approved as a correct record of the meeting.” Cllr Mrs Munster seconded, unanimously agreed. <b>Resolved.</b> The Chairman duly signed the minutes.	
26/21	<b>Matters Arising from the previous minutes:</b> It was confirmed that a letter of thanks was sent to Nigel Osborne. The newly co-opted members have not decided on any specific areas of interest at this time.	
27/21	<b>Declarations of interest:</b> <i>Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests:</i> None	
28/21	<p><b>Dorset Councillor’s report:</b> Cllr Ridout congratulated PC on her election as Chairman. Covid cases are on the increase with evidence of it affecting the younger population at this time however, over 1 million vaccines have been administered in the Dorset Area. The Bus Back Better scheme is a response to a new Government strategy. Dorset Council (DC) are developing an improvement plan for buses with the main aim to raise perception of bus travel away from cars. Customer service points opened today with the closest being in Blandford. Project Gigabit is underway with Dorset being one of the first areas in the UK to benefit from funding to bring gigabit-capable broadband (1,000 Mbps) to households and businesses. A public review is taking place and residents are asked to complete the survey. (A notice has been put on Nextdoor). There is also a community recovery grant available for community venues and small community organisations who could not operate during the pandemic. A query was raised where DC advertise these items with a suggestion to perhaps post them in the Blackmore Vale Magazine. A copy of the full report can be obtained on request from the clerk. No other reports were received.</p> <p><b>Action: Post community recovery grant on Nextdoor.</b></p>	<b>Clerk</b>
29/21	<p><b>Police report:</b> PCSO Mullens submitted the following report: A racing bicycle was stolen from a detached garage at a property in Buckhorn Weston during the afternoon of 24<sup>th</sup> May. Forced entry was made through a wooden door. There will have been other incidents for Police to have dealt with which may include concerns for welfare of persons, domestic incidents and road traffic related incidents. It was suggested the PCSO could include traffic incidents reported from the local area in future reports which may help with speed issues.</p> <p><b>Action: Request PCSO to include traffic incidents pertaining to the villages in future reports.</b></p>	<b>Clerk</b>
30/21	<b>Chairman’s report:</b> Nothing to report.	

31/21	<p><b>Clerk &amp; Responsible Financial Officer's report:</b> The report, accounting statement, bank reconciliation and quarterly budget/expenditure report were circulated prior to the meeting, copies are available on request from the clerk. The external auditors have confirmed receipt of the year end documents and that the parish council is exempt from a full audit. The signatory list and online authorised persons have been updated.</p> <p><b>Bank Reconciliation:</b> As at 30<sup>th</sup> June 2021, the current account balance was £13087.45. The Nationwide account balance was £5011.42. Payments received to date are £5096.17. Total payments out so far this financial year are £2507.27.</p> <p>i. <b>To receive and approve the accounts and payments for the period of 1<sup>st</sup> May to 30<sup>th</sup> June 2021 including salaries and associated accounts:</b> Cllr Aldred proposed “the Parish Council approve the accounts and payments for the period of 1<sup>st</sup> May to 30<sup>th</sup> June 2021 including salaries and associated accounts.” Cllr Ms Chapman seconded, unanimously agreed. <b>Resolved.</b></p> <p>ii. <b>To consider Neighbourhood plan budget:</b> SM circulated some projected figures, relating primarily to agenda item 35/21i, in which a sum of £500.00 was suggested as a start-up budget. It was considered that £1,000.00 may be prudent to cover any disbursements that may occur before any grant money is received should the Neighbourhood plan go forward. Cllr Aldred proposed “the Parish Council set a budget of £1,000.00 for Neighbourhood Plan costs prior to the application/receipt of any grant monies”. Cllr Mrs Munster seconded. Unanimously agreed. <b>Resolved.</b> The question of where the grant funding would be held was raised and it was thought it would go into the PC current account under a separate budget line.</p> <p><b>Action: Amend budget/expenditure records accordingly.</b></p>	Clerk
32/21	<p><b>Planning:</b></p> <p>i. <b>To receive decision notices from Dorset Council:</b></p> <ul style="list-style-type: none"> <li>• Land east of Oak Farm, Templecombe Lane, Buckhorn Weston, Develop the land by the erection of 1 No. dwelling, staff welfare facilities, secure storage and garaging, (all matters reserved) = granted (ref: P/OUT/2021/00033)</li> <li>• Little Kington Farm, Bourton Road, Kington Magna, Construction of an agricultural building to cover an existing open feed yard = granted (ref: P/FUL/2021/00606 &amp; P/FUL/2021/00718)</li> <li>• Weston Fields, Symphony Farm to Quarr Cross Lane, Buckhorn Weston, Demolish existing agricultural barns currently approved for the change of use to residential and erect 1 No. dwelling with garage. Retain 4 No parking spaces. (Variation of Condition No. 2 of Planning Permission No. 2/2019/1220/FUL to substitute the approved plans with amended plans showing revised fenestration) = granted (ref: P/VOC/2021/00320)</li> </ul> <p>ii. <b>To consider application P/FUL/2021/01072 Weston Fields, Quarr, Buckhorn Weston SO8 5PB, Siting of 10 no. ground mounted solar panels:</b> The capacity and sizing of the panels on the plan show an overall size of 42sqm. It was noted that the panels are being positioned on the far side of the development. The parish council are not aware of any comments from neighbours but would expect screening around the panels to minimise visual impact. Cllr Mrs Munster proposed “the Parish Council support the installation of solar panels as per the comments above”. Cllr Wilton seconded. Unanimously agreed. <b>Resolved.</b></p> <p>iii. <b>To consider application P/FUL/2021/01213 Greenane, Langham Lane, Gillingham, SP8 5NY, Siting of ground mounted solar panels:</b> The applicant confirmed 38 panels are to be installed measuring an area of 9m x 3.5m. Questioned why the panels are not being placed on the roof as originally suggested, the applicant advised the panels are more obvious in that position and that the current proposed position is along a hedge line where they will get a lot of sunlight. The applicant also confirmed another hedge will be planted in September and their intention is to be carbon neutral using means that are good for the environment. Cllr Mrs Munster proposed “the Parish Council support the installation of solar panels as per the comments above”. Cllr Riall seconded. Unanimously agreed. <b>Resolved.</b></p> <p>iv. <b>To consider application P/HOU/2021/00878, 2 New Stud Cottages, Tunnel Head, Sandley, SP8 5DY, Erection of two storey rear extension:</b> The applicant stated that he and his young family are not financially able to move to a bigger house and, loving where they are and wanting to stay in this area, have opted for an extension. They have discussed the style, size and design of the addition with the neighbours, including stepping back the design, but have been advised by their architect</p>	

<p>v.</p>	<p>that the submitted proposal is the best design option. Objections from neighbours were noted and included loss of light however, their main concern was the size of the extension, considering the height and depth of the addition into the garden as doubling the existing size of the house. Whilst the councillors can sympathise with both parties, it was noted that provided the size of the proposed design complies with current rules, the Parish Council have no reason to object. The neighbours were advised to put forward their concerns to DC and should the proposal size comply, to continue to try to mitigate the situation between themselves. Cllr Aldred proposed “the Parish Council support the application whilst expressing the concerns noted by the neighbours”. Cllr Shotter seconded. Unanimously agreed. <b>Resolved.</b></p> <p><b>To consider application P/VOC/2021/01314, Manor Bungalow, Church Hill, Kington Magna, SP8 5EG, Erecting bungalow and garage and forming vehicular access thereto (with removal of condition 2 of planning permission B.516746 - to remove the agricultural occupancy tie):</b> The application submitted suggests the agents have gone through all of the due processes to market the property and as such can demonstrate clearly that it will not sell with the tie in place. RG stated the following: 1) the DC statutory notice has not been posted therefore residents have been unaware of this application and the application is incomplete until such time as the notice is posted and, 2) the description is misleading due to the phrase ‘erecting bungalow and garage’, which has caused a lot of concern as the application is only to remove the agricultural tie. Furthermore RG was informed by the planning office of queries they received by two prospective purchasers satisfying the conditions of the tie and wondering why they were told by the agents that they were unable to put forward offers, with the agricultural tie in place, as the proposal is in the hands of planning. A written request has been sent to the case officer requesting clarity regarding the above but as yet no response has been received. As DC planning are running on an eight week delay, it was considered that an extension request be submitted along with a request for the case officer to respond as the parish council are not currently in a position to consider the application until such time as they have received the answers. Cllr Ms Chapman proposed “the Parish Council inform DC planning department of the breach in not posting the statutory notice and that the application should therefore be put on hold until such time that it is posted and to request an extension for the deadline of the consultee response until the parish council can give the application appropriate consideration once the case officer has responded to the questions put to her in writing” Cllr Alred seconded. Unanimously agreed. <b>Resolved.</b> Cllr Ridout will also follow this up.</p> <p><b>Action: Submit comments on all four applications to DC planning department.</b></p>	<p>Clerk</p>
<p>vi.</p>	<p><b>Neighbourhood Plan update:</b> The scheduled meeting for June 25<sup>th</sup> had to be cancelled. LM advised the planning consultant felt it would be best to wait until September before scheduling a new date but suggested a survey in the meantime however, there would need to be discussions on how much to include and which subjects are broached and perhaps the parish council are not at that stage of asking residents questions without informing them first about what this is. The idea of a form asking what resident’s priorities are was suggested but thought to be a good follow up to an initial meeting. A judgement call would be the number of attendees at the meeting. Another way forward is a questionnaire to all residents explaining what a neighbourhood plan is and asking if they want the villages to proceed with possibly a small committee to put together the questionnaire.</p>	
<p>33/21 i.</p>	<p><b>Other reports:</b> <b>Highways (RG):</b></p> <ul style="list-style-type: none"> <li>• DC Highways have completed its assessment of the need for speed limits between Sandley and Quarr and concluded that it cannot be justified. Some residents have appealed against the decision and DC have agreed to meet them on site on 9th July.</li> <li>• The drain chambers and the road edge channels on Church Hill, BW have been cleaned out.</li> <li>• The additional drainage gully for Green Lane at Magna Cottage is to be installed on 8th/9th July.</li> <li>• The urgent need to cut back the overgrown verges, particularly at the road junctions has been raised with DC Highways who have replied that work in the north of the county commenced on 1st July. An estimate of when this will reach our parish has been requested along with the clearance of the visibility splay on the A30 at the Stour Hill crossroads.</li> </ul>	

ii.	<b>Consider the provision of a community speed watch:</b> It was suggested the police be contacted as they provide the equipment and training to local volunteers who will operate a speed watch.	AG
iii.	<b>Consider the installation of a SID on Weston Street, Buckhorn Weston:</b> The advice from DC highways is to approach the police to measure the speeds and give evidence of need for 30mph then highways will look at it and take it from there. An SID can only be set up at a location agreed with the highway authority. It was thought that, depending on measurements taken from a speed watch, it may assist, or otherwise, in the need of a SID. Concerns were raised about the cost implication. Cllr Ridout will research this process. <b>Action: Continue with enquiries for both the speed watch and SID and contact PCSO and Bourton</b>	
iv.	<b>Public Footpaths (MHT):</b> <ul style="list-style-type: none"> <li>• Work on the trees near the power lines at Juan's Lane was completed with thanks to SS.</li> <li>• No further work has been done on the fencing on the Millennium Path between Church Hill and Barton Hill; Dorset Council has written to the landowner.</li> <li>• There is no progress on the trees on Sovereign Housing land behind Pill Meadow. The tree services company Glendale are not being responsive so it looks as though this will have to be pushed back to Dorset Council to deal with.</li> <li>• Clearance work and some stile repairs continue.</li> <li>• The Adopt-a-path is hoping to be restarted after July 19th</li> </ul>	
34/21	<b>Nyland (FS):</b> Nothing to report.	
35/21	<b>Kington Magna update:</b> The ROSPA report pointed out some items which need attending to at the KMPA. RG, MH and SS have divided up the work. RG was approached by a resident regarding one of the trees on the Jubilee path which SS has now got approval to remove. Some of the elm trees were also looked at and need to come down but this must be discussed with the owner. It is anticipated the work of felling will be divided partly with the owner and partly with the Parish Council with the council's cost covered by the village husbandry budget however, the work is not expected to be carried out until September, except for the ash tree which currently poses a risk. The Play Area is considering hosting a barbecue to generate funds although no date has been set yet. Having had a site meeting, RG was encouraged by the number of children using the facility and when surveyed, their wish list included the existing football net to be mended, the stored goal post reinstated at the other end and a rotating spring seesaw.	
i.	<b>Consider use of surplus reserves for KMPA:</b> Deferred to the next meeting.	
36/21	<b>Consider potential options for the Horticultural show moving forward:</b> No feedback. A suggestion was to incorporate the show with the fetes alternating between villages each year although a discussion would need to be had with both fete organisers. It was agreed to defer this item to the next meeting and combine it with item 37/21.	
37/21	<b>Consider setting up a community event to support projects and bring communities together:</b> Deferred to the next meeting – see minute item 36/21.	
38/21	<b>Discuss and consider adopting the new Code of Conduct:</b> A draft of the new Code of Conduct was circulated to members. The new Code, adopted by DC which includes slight variations from the previous version and is combined with the register of interests, whilst not being a mandatory version, is hoped to be adopted by many local authorities in Dorset so that most of the county is working to the same format. PC acknowledged the training was very good and involved some changes and matters worth bearing in mind and knowing about. It was agreed to send out new training dates to councillors and defer the decision to the next meeting when more councillors have received the training. <b>Action: Issue updated list of training dates.</b>	Clerk
39/21	<b>Discuss and consider Community Governance Review:</b> A slide presentation and guidance document, which DC will be working to, has been circulated to councillors. Further information regarding the review is due mid-July with a 12 week consultation period beginning in August. This agenda item will be included at the next meeting when more information is available.	
40/21	<b>Update on enforcements:</b> <b>i. Land next to railway line in Buckhorn Weston ENF/2011/0101:</b> Further complaints received have been submitted to enforcement and two requests for a status update have gone unanswered. Cllr	

ii.	Ridout believes that the case officer is no longer in the department and will try to find out who has taken over the case. Based on the requirement for a licence to use some generators, the site was reported to the Environment Agency. This was then referred to Environmental Health at DC who have confirmed that no licence is required in this instance.	
iii.	<b>Goat farm at Shutes Lane ENF/2019/0185:</b> No appeal decision to date. <b>Land West of Symphony Farm to Quarr Cross - Lane Quarr EN/2021/00153:</b> Having requested an update, the council has been advised that no significant progress has taken place to date.	
	<b>15 minute extension requested:</b> Unanimously agreed.	
41/21	<b>Five Bridges Update:</b> DC have referred the removal of the travellers to legal and a 'notice to quit' has been put up on site. Stours Parish have confirmed the stopping up is an ongoing project and will be pushed at their next meeting in August with an update to follow. FS noted at the last meeting it was believed that Mr Hinks owned the small strip of land however, at the time that was not proven. DC were to pursue this and until resolved nothing could be moved forward. <b>Action: Forward information to Stours Parish Clerk.</b>	<b>Clerk</b>
42/21	<b>Items for next agenda:</b> Neighbourhood plan update (separate item – not under planning) Potential options for the Horticultural show and community event Use of reserves KMPA New Code of Conduct Community Governance Review Enforcements update Five Bridges Update from Stours PC	
43/21	<b>Matters Pertinent:</b> None	
44/21	<b>Date of next Meeting:</b> Monday 6 <sup>th</sup> September 2021, at Kington Magna Village Hall 6.30pm Tea, coffee and biscuits 7pm Annual parish meeting – KM 7.30pm Full council meeting	
	Meeting closed at 21.45pm	
	Signed.....Chairman	Date .....

## Appendices

- A. RFO & Clerks report
- B. Accounts and payments for the period 1<sup>st</sup> May to 30<sup>th</sup> June 2021
- C. Bank reconciliation
- D. 2021/22 First Quarter Budget/Expenditure report
- E. Draft new Code of Conduct

Copies of enclosures can be obtained on request from the Parish Clerk