



# Buckhorn Weston and Kington Magna Parish Council

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Responsible Financial Officer and Parish Clerk: Mrs Sandra Mackintosh

## FULL PARISH COUNCIL MEETING MINUTES

Held on Monday 6<sup>th</sup> September 2021 at 7.30pm at Kington Magna Village Hall

Item		Action
	<p><b>Parish Councillors Present:</b> Ms Phillippa Chapman (Chairman (PC), Roger Gosney (Vice-Chairman (RG), Tim Wilton (TW), Fred Shotter (FS), Mrs Linda Munster (LM), Mrs Anna Grant (AG), Simon Stranger (SS), Kevin Aldred (KA), Tom Riall (TR)</p> <p><b>Dorset Councillors Present: 1</b></p> <p><b>Members of the public:</b> There was 1 member of the public present</p> <p><b>Members of the press:</b> There were no members of the press present</p> <p><b>In attendance:</b> Parish Clerk: Sandra Mackintosh (SM)</p>	
	<b>Public Session:</b> No issues raised.	
51/21	<b>To receive apologies for absence:</b> Matthew Hoskins, Martin Hibbert	
52/21	<b>To approve and adopt the minutes of the last Extraordinary Council meeting held on 26<sup>th</sup> July 2021:</b> Cllr Gosney proposed that “the minutes of the Extraordinary Parish Council meeting held on the 26 <sup>th</sup> July 2021 should be approved as a correct record of the meeting.” Cllr Aldred seconded, unanimously agreed. <b>Resolved.</b> The Chairman duly signed the minutes.	
53/21	<b>Matters arising from the previous minutes:</b> None	
54/21	<b>Declarations of interest:</b> <i>Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests:</i> None	
55/21	<b>Dorset Councillor’s report:</b> Covid case rates continue to rise. The Community Governance Review consultation is open for comment, the deadline being 28 <sup>th</sup> October. The addition of two new purpose built machines this summer will help to keep roads clear of rainwater. The summer reading challenge continues until the 11 <sup>th</sup> September. Dorset Council’s (DC) response to government for Bus Back Better requires input from bus users, non-bus users and from private and voluntary organisations who have an interest in making Dorset’s bus services work better. Dorset residents are being asked to check their electoral registration details are correct to ensure they retain their right to vote in future elections/referendums. A new recycling service for paper containers with metal ends, eg. Pringles tubes, is being launched. DC has published videos to explain the approach to roadside management in Dorset and the methods used to create a better environment for wildflowers to thrive and attract pollinators. Two new parking permits are to be introduced as well as changes to proposed charges in Dorset car parks. DC is urging private landlords and owners of second homes to come forward if they can provide suitable accommodation for the Afghan relocation scheme. A full copy of the report is available on request from the clerk.	
56/21	<b>Police report:</b> No incidents of theft or damage in the Parish area to report during this period. Early hours 25th July there was a single vehicle RTC at Quarr. The driver lost control of the vehicle and it overturned. The single occupant suffered minor injuries.	
57/21	<b>Chairman’s report:</b> The majority of councillors attended an online Code of Conduct refresher training course to learn about the current Code as drafted and promoted by the Local Government Association. The Code has been adopted in full by DC and is reviewed annually by the LGA. DC are keen to see as many town and parish councils as possible sign up to the Code. The PC are now back to holding meetings “face to face” again. Zoom was useful, but had some limitations. The 30mph speed limit is in place in both villages, with all signs installed and decals on the roads. It seems to be	

	having an effect but there are enough exceptions to mean that consideration may be given to forming a Speedwatch team of residents (agenda item 61/21ii). LM, KA and TR have been continuing with their work towards organising a meeting for all local residents, to discuss the potential for a Neighbourhood Plan for the parish (agenda item 60/21). A full copy of the report is available on request from the clerk.	
58/21	<p><b>Clerk &amp; RFO Financial reports:</b> The report, accounting statement and bank reconciliation were circulated prior to the meeting, copies are available on request from the clerk. The exercise of public rights has finished with no queries raised.</p> <p><b>Bank Reconciliation:</b> As at 31<sup>st</sup> August 2021, the current account balance was £11,642.74. The Nationwide account balance was £5013.10. Payments received to date are £5497.85. Total payments out so far this financial year are £4351.98.</p> <p><b>To receive and approve accounts and payments for the period 1<sup>st</sup> July to 31<sup>st</sup> August 2021, including salaries and associated account:</b> Cllr Aldred proposed “the Parish Council approve the accounts and payments for the period of 1<sup>st</sup> July to 31<sup>st</sup> August 2021 including salaries and associated accounts.” Cllr Gosney seconded, unanimously agreed. <b>Resolved.</b></p>	
59/21	<p><b>Planning:</b></p> <p>i. <b>To receive decision notices from Dorset Council:</b></p> <ul style="list-style-type: none"> <li>• Greenane Langham Lane, Quarr, Siting of ground mounted solar panels – granted (P/FUL/2021/01213)</li> <li>• 2 New Stud Cottages Tunnel Head, Sandley, Erection of two storey rear extension – granted (P/HOU/2021/00878)</li> </ul> <p>ii. <b>To consider application P/HOU/2021/01614 Rectory Cottage, Church Hill, Buckhorn Weston, SP8 5HS, Erect two storey extension together with minor alterations to existing building:</b> Based on the plans submitted, there was concern that the proposal could be in breach of the 60% allowance. A query was raised regarding the garage. The outbuildings, which have been demolished, are shown on the plans but not the new structure which is large and positioned in what was the field to the back and not within the curtilage of the original garden. It was noted garages generally fall under permitted development however questions were raised about the size and positioning. There was further confusion over whether some of the extension is at the back of the house, the clerk having been told that it is towards the railway line only. Unfortunately, the applicants were not available to clarify. Cllr Ms Chapman proposed “the Parish Council do not support the application as there is a possible breach of the 60% allowance for the extension with further concerns about the position and size of the new outbuilding.” Cllr Gosney seconded, unanimously agreed. <b>Resolved.</b></p> <p>iii. <b>To consider application P/HOU/2021/01848 Little Kington Cottage, Kington Magna, SP8 5EF Erection of a detached garage, car port and store to replace an existing garage and summerhouse:</b> The applicant advised the existing garage is a 1960’s construction with asbestos in its make-up and not fit for purpose. The replacement garage, car port and store will be finished with timber cladding, a plain tile roof and will be single storey. Cllr Gosney proposed “the Parish Council support this application as the design and materials for the new structure will be more aesthetically appealing and a vast improvement on that which is presently in situ”. Cllr Shotter seconded, unanimously agreed. <b>Resolved.</b></p> <p><b>Action: Submit comments to Dorset Council &amp; copy Rectory Cottage response to Cllr Ridout</b></p>	<b>Clerk</b>
60/21	<p><b>Neighbourhood plan update:</b> LM has submitted the grant application today. A response should be received in a couple of weeks. The date for the rescheduled meeting is likely to occur in October, dependent on the hall and DC officers’ availability, and is likely to be held on a Monday or Thursday. The consultant/expert will need to be paid for their attendance but this will be recouped from the grant monies. The aim is to encourage residents to attend. An agenda will be required.</p> <p><b>Action: Councillors to provide availability in October to LM</b></p> <p><b>Action: Arrange new meeting date</b></p>	<b>Cllrs LM</b>
61/21	<p><b>Other reports:</b></p> <p>i. <b>Highways report (RG):</b></p> <ul style="list-style-type: none"> <li>• Dorset Highways (DH) met residents of Sandley and Quarr on 9th July and explained why their application for speed limits could not be justified.</li> </ul>	

<p>ii.</p> <p>iii.</p>	<ul style="list-style-type: none"> <li>• Overgrown verges at road junctions have been cut back. The A30/ Stour Hill crossroads has wild vegetation encroaching on the visibility splay forming a hedge and needs to be cut back urgently. This has been reported to DH and is in hand.</li> <li>• The additional drainage gully for Green Lane at Magna Cottage KM has been installed.</li> <li>• The torrential rain in August caused general road flooding and ingress to a house in Back Lane, KM. The Back Lane ditches will be cleared out this month and the road surface at the affected property will be lowered to give more upstand to the kerb.</li> <li>• The drainage works to the lower road to BW at Filley Brook and its approaches is scheduled to be undertaken this autumn.</li> <li>• An overhanging ash tree on the side of Church Hill, KM has die back and needs to be cut back. This has been taken up with DC and on to the landowner for action.</li> </ul> <p><b>Update on the provision of a community speed watch and SID on Weston Street, Buckhorn Weston (AG):</b> – RG was thanked for the installation of the speed limits. As they have been in place for six months, the PC can set up a speedwatch group. A case study from a nearby village showed their group consists of 4 volunteers plus a police officer who provides the camera. Except for August, the group meet roughly every seven to ten days for one hour stints and claim to have not had repeat offenders. AG has approached several villagers and enlisted 9 volunteers. She has also registered an interest with Dorset Police and awaits their reply. Volunteers will be checked by the police. With progress being made in this direction, it was considered that an SID could wait.</p> <p><b>Public Footpaths (MHT):</b> Nothing major to report; the issues reported previously are still with DC.</p>	
<p>62/21</p>	<p><b>Nyland (FS):</b> Nothing to report other than there are now only two caravans at Five Bridges.</p>	
<p>63/21</p> <p>i.</p> <p>ii.</p>	<p><b>Kington Magna (RG):</b> Further to the discussions with youngsters at KMPA, the installation of a rotating spring see saw would cost £3,000 plus the fees to install the equipment and provide additional soft ground. The total is far more than currently in the budget. It was suggested that the circular tyre at BW village green be looked into as a possible cheaper alternative. Reinstatement of the spare goal post would leave a small area for any new equipment. RG has contacted the diocese and met an agent to enquire if the leased area can be enlarged allowing the football posts to be moved into the new extension. Additional costs would involve planning permission for change of use, additional fencing, extra grass cutting and rent; the cutting and rent is currently paid from the group budget. RG awaits the lease terms from the diocese and is looking at a time span of 12 months to get this up and running.</p> <p><b>Receive and discuss quotes for tree work at KMPA:</b> The elm trees along the side of the play area have die back. Some are in the boundary of the play area and some on private land and need to be cut in the autumn with both properties being accessed at the same time. It is planned to use the chippings from the cut trees to replace the current shortage. Although the owner of the privately owned land has not yet been approached, it is hoped to get his approval to go ahead and contribute 50% towards the cost. Two quotes have been received at £480 and £580 with the council’s cost, as per the last full meeting, anticipated to be covered by the village husbandry budget. Cllr Aldred proposed “the Parish Council proceed with the works at £480.00”. Cllr Riall seconded, unanimously agreed. <b>Resolved.</b></p> <p><b>Consider use of surplus reserves for KMPA:</b> Questions were raised about the sense of keeping money in a building society which is hardly earning interest. RG suggested removing £2,500 from the Nationwide account whilst retaining the balance as is. The sum removed could be divided in half and split equally between KMPA and BW. It was noted that previous KM surplus reserves, which are derived from the community’s precept payments, have been offered to all KM groups who wish to apply for funding and not just the KMPA. Further questions were whether the expenditure on the play area could be justified and whether the contingency, which is ring fenced for Five Bridges is still needed (see agenda 68/21). RG noted that the project would take at least one year with a request for community views through Hear Here. The practicality of a reduced balance remaining in a 30 day savings account with interest based on a £5,000 minimum was queried. Cllr Gosney proposed “the Parish Council remove £2,500 from the savings account and divide it between KMPA and BW”. Cllr Aldred seconded, 7 in favour. <b>Resolved.</b></p>	

	<b>Action: Research rules regarding reserves/accounts and ring fenced funds and give 30 days' notice to close the Nationwide account when required.</b>	Clerk
64/21	<b>Consider potential options for the Horticultural show moving forward and a community event to support projects and bring communities together:</b> With MH unable to attend the meeting, this item has been deferred to the next meeting.	
65/21	<b>Discuss and consider adopting the new Code of Conduct:</b> Several members took the DAPTC training course. The new Code was adopted by both Dorset and BCP Councils in May 2021 and parish/town councils are being encouraged to align and adopt the same. The new code will bring a consistency in approach to complaints lodged with the Monitoring Officer. It also incorporates the register of interest. Cllr Ms Chapman proposed "the Parish Council adopt the new Code of Conduct 2021". Cllr Aldred seconded, unanimously agreed. <b>Resolved.</b> <b>Action: Update files and website with new Code of Conduct document.</b>	Clerk
66/21	<b>Discuss and consider Community Governance Review:</b> With the consultation deadline approaching, it was considered that members were happy with the status quo. Cllr Ms Chapman proposed "the Parish Council respond by stating they are satisfied with the current arrangements". Cllr Riall seconded, unanimously agreed. <b>Resolved.</b> <b>Action: Send response as above.</b>	Clerk
67/21	<b>Update on enforcements:</b> i. <b>Land next to railway line in Buckhorn Weston ENF/2011/0101</b> – David Lloyd will be returning on the 21 <sup>st</sup> September at which time he will catch up with the case, do a site visit and discuss with the team leader how to progress. ii. <b>Goat farm at Shutes Lane ENF/2019/0185</b> – the planning inspectorate website is still showing 'no decision' and 'case in progress'. As contact could not be made by phone, an email has been sent requesting the reason for the delay. iii. <b>Land West of Symphony Farm to Quarr Cross - Lane Quarr EN/2021/00153</b> – no response to a request for an update.	
68/21	<b>Five Bridges Update:</b> A section 77 served by DC has expired and the remaining traveller is down to 2 trailers with 1 needing a wheel fixed before moving on. If the traveller has not gone when the lawyer returns on the 31 <sup>st</sup> , a section 78 will be obtained to move the traveller on which takes 1 to 2 weeks. The clerk at Stours Parish is to investigate if the farmer has now taken over the piece of land that had been in question. As the contingency for legal fees towards the installation of a barrier has been held for the past three years, a suggested time limit of another 12 months was considered appropriate to see if further progress can be made.	
69/21	<b>Items for next agenda:</b> Horticultural show Neighbourhood plan update Community speedwatch update Signs for Weston Street and repayment for repairs of Kington Magna fingerpost Repair of BW notice board	
70/21	<b>Matters pertinent to this meeting:</b> None	
71/21	<b>Date of next Meeting:</b> 7.30pm Monday 1 <sup>st</sup> November 2021 at Buckhorn Weston Village Hall	
	Meeting closed at 21.25pm	
<b>Signed</b> .....Chairman <b>Date</b> .....		

Appendices (Copies of enclosures can be obtained on request from the Parish Clerk)

RFO & Clerks report

Accounts and payments for the period 1<sup>st</sup> July to 31<sup>st</sup> August 2021

Bank reconciliation

Draft Code of Conduct document (previously circulated)