



# Buckhorn Weston and Kington Magna Parish Council

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Responsible Financial Officer and Parish Clerk: Mrs Sandra Mackintosh

## FULL PARISH COUNCIL MEETING MINUTES

Held on Monday 5<sup>th</sup> September 2022 at 7.30pm at Kington Magna Village Hall

Item	Parish Councillors Present: Ms Phillippa Chapman (Chairman (PCN)), Roger Gosney (Vice-Chairman (RG)), Tim Wilton (TW), Mrs Linda Munster (LM), Kevin Aldred (KA), Fred Shotter (FS), Matthew Hoskins (MH), Simon Stranger (SS) Dorset Councillor(s) Present: 0 Members of the public: There were 4 members of the public present Members of the press: There were no members of the press present In attendance: Parish Clerk: Sandra Mackintosh (SM)	Action
	<b>Public Session:</b> Nothing to report.	
43/22	<b>To receive apologies for absence:</b> Anna Grant, Tom Riall, Cllr Ridout	
44/22	<b>To approve and adopt the minutes of the last Full Council meeting held on 18<sup>th</sup> July 2022:</b> Cllr Mrs Munster proposed “the minutes of the Full Council meeting held on the above date should be approved as a correct record of the meeting.” Cllr Gosney seconded, unanimously agreed. <b>Resolved.</b> The Chairman duly signed the minutes.	
45/22	<b>Matters arising from the previous minutes:</b> None	
46/22	<b>Declarations of interest:</b> <i>Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests:</i> MH regarding agenda item 47/22 iii.	
47/22	<b>Planning:</b>	
i	<b>To approve the minutes of the planning meeting held on 11<sup>th</sup> August 2022:</b> Cllr Hoskins proposed “the minutes of the planning meeting held on the above date should be approved as a correct record of the meeting.” Cllr Mrs Munster seconded, unanimously agreed. <b>Resolved.</b> The Chairman duly signed the minutes.	
ii	<b>To receive decision notices from Dorset Council:</b> P/FUL/2022/02323, Barton Elm, Barton Hill, Kington Magna, Change of use of land to form hard standing and station 2 No. Shepherds Huts as holiday accommodation = granted. P/RES/2022/03320, Land east of Oak Farm, Templecombe Lane, Buckhorn Weston, Erection of a single storey staff welfare facilities and secure storage (reserved matters application to determine appearance and layout following the grant of outline planning permission number P/OUT/2021/00033 and reserved matters application P/RES/2021/02901) = granted P/HOU/2022/03478, Little Kington Bungalow, Kington Magna, Erect garage = granted P/CLP/2022/03588, 1 Jubilee Farm Cottages, Jubilee Farm Access Road, Nyland, Erection of single storey rear extension to an attached property/party wall (projecting 2.5m across the full width of rear of property to use as a dining area, WC and cloaks) = refused (FIO)	
iii	<b>Consider application P/FUL/2022/04664, Land off Barton Hill, Kington Magna, Erect agricultural barn for farm machinery and livestock:</b> An amended location plan has been submitted to Dorset Council (DC) which now shows the land held by neighbours as separate to the applicants. The neighbour’s concern centred on possible redress to their own land. Other concerns raised were the felling of mature trees and black plastic. The applicant advised all of the trees have ash die back with further trees needing to be felled and confirmed the black plastic has been removed. He is happy to replant new trees as per the neighbour’s request. An additional concern is the gateway	

iv.	<p>and mud coming onto the hill. The applicant intends to store fodder there for his winter cattle and young stock. He stated the barn will have a concrete floor and the gateway will be enlarged, have improved vision and will be stoned. It was noted that this is a rural community and the DC planning officer has no issues so the application is likely to go through. Also, as Barton Hill is an unclassified road, landowners can put in an entrance without planning. It was agreed that the points raised were reasonable and that the queries had been duly answered but any efforts made to mitigate the mud on the hill would be welcome. It was questioned if the building would be converted to residential in 5 years' time. The PC are limited to considering applications in the here and now only. It was suggested the attendees raise their concerns directly with DC. Taking into account the points raised and agreed, Cllr Aldred proposed "the PC support this application". Cllr Gosney seconded, unanimously agreed. <b>Resolved.</b></p> <p><b>Consider application P/HOU/2022/05251, Honey Suckle Cottage, Church Hill, Buckhorn Weston, SP8 5HT, Erect storage shed and form access on land forming part of Honey Cottage. Replace the highway and pedestrian access from Honey Cottage:</b> PCN noted that section 1 of the planning statement is incorrect in that she has never given advice to either the builder or applicant. The members generally agreed the main issue is the current access which is deemed to be very dangerous, especially as the access is positioned at the narrowest point and on a curve in the lane. It was considered the original access further up the hill would have been preferable. The applicant agreed that the opening is not suitable and now plans to improve the visibility and, having submitted a formal planning application, assumes Highways will have an input into what is required and if they are unhappy, the existing access further up will be used instead. Cllr Aldred proposed "the PC support this application subject to Highways being satisfied with the access and safety issues". Cllr Gosney seconded, unanimously agreed. <b>Resolved.</b></p> <p><b>Action: Submit comments to Dorset Council (DC)</b></p>	Clerk
48/22	<p><b>Dorset Councillor's report:</b> No DC councillors were present however, Cllr Ridout submitted a report including: The bid for Bus Back Better was unsuccessful but a survey is out now to seek further input from the public. Closing date is midnight, 11<sup>th</sup> September. Dorset has been selected as one of the pilot schemes for the government's new LEVI funding programme which will mostly target residents without access to off-street parking, expanding the number of public charging points in more rural areas and meeting demand for en-route charging to support tourism. The aim is for at least 80% of Dorset households to be within a 10 minute walk of a charge point by 2025. West Bourton Road will be closed 14-16<sup>th</sup> September, 9am to 4pm. Access to properties and businesses will be maintained as appropriate. SWR's new round of Customer and Communities Improvement Funding is now open for applications to support small and medium-sized projects that have a community benefit or address an area of social need across the network. DC has a new grant to support not for profit community and cultural organisations to deliver new and improved facilities for local communities. Grants available are between £1,000 and £25,000 to fund up to 20% of total project costs. Applications can only be accepted via the online form on the Dorset Council website and close at 12pm on Friday, 6<sup>th</sup> January, 2023. The next assessment panel is taking place next month and applications for this round need to be submitted by 12<sup>th</sup> September, 2022. A full copy of the report is available on request. The Tour of Britain Cycle Race Stage 7 (Dorset) has been cancelled as a mark of respect following the passing of Her Majesty The Queen.</p>	
49/22	<p><b>Chairman's report:</b> A DAPTC survey regarding how planning notifications are managed by DC was completed. It would seem the majority of responses felt that it would be better if DC posted the notices and ensured that neighbouring properties received their notifications from them. The Clerk has re-distributed the Code of Conduct to members; please have a look at it to refresh your understanding of what it says. It seems to have been a quiet summer which hopefully, everyone has enjoyed.</p>	
50/22	<p><b>Clerk &amp; RFO Financial reports:</b> The report, accounting statement and bank reconciliation were circulated prior to the meeting.</p> <p><b>Bank Reconciliation:</b> As at 31<sup>st</sup> August, the current account balance was £18,392.25 (including the Neighbourhood Plan grant). The Nationwide account balance was £5,030.25. Payments received to date are £11,813.76. Total payments out so far this financial year are £7,437.19.</p>	

<p>i</p> <p>ii</p> <p>iii.</p> <p>iv.</p>	<p><b>To receive and approve accounts and payments for the period 1<sup>st</sup> July to 31<sup>st</sup> August 2022, including salaries and associated accounts:</b> Cllr Aldred proposed “the PC approve the accounts and payments for the period noted above, including salaries and associated accounts.” Cllr Ms Chapman seconded, unanimously agreed. <b>Resolved.</b></p> <p><b>Consider whether to remain ‘opted in’ or to ‘opt out’ of the central procurement regime to appoint an external auditor for the next 5 year term:</b> Having previously circulated SAAA and DAPTC information regarding the implications of opting in or out, Councillor Hoskins proposed “the PC remain opted in to the central procurement regime.” Councillor Gosney seconded, unanimously agreed. <b>Resolved.</b></p> <p><b>Receive quote for works to signpost at the corner of Weston St and Church Hill in BW:</b> See below under highways.</p> <p><b>Financial conduct – compliance from all members of financial regulations with particular reference to sections 10 and 11:</b> Members were reminded that they work with public funds and the adopted financial regulations should be followed at all times including the need for two quotes for proposed works.</p>	
<p>51/22</p>	<p><b>Neighbourhood plan update (LM):</b> A full report was circulated prior to the meeting. The group has had two meetings, minutes are on the website. With guidance from Philip Reese, Senior Planning Officer at DC, NP consultant Lee Searle and following the criteria laid out in the Roadmap, focus has been on assessing the villages for redrawing the settlement boundaries. The settlement boundaries in both villages have been extended to include gardens to give the opportunity for infill development or sub-division rather than looking at green spaces where larger development might be allowed. The next step will be to consult the communities at an open event in both village halls, hopefully October, where the public will be able to view the proposed new settlement boundaries and vote on what they have seen. There will also be a leaflet drop with a voting form. The settlement boundary maps will be available online and notices posted on Nextdoor and the BW Facebook page. Contact with the consultant has been kept to a minimum to help with costs and there is approximately £4,300 left of grant funding. The next meeting is on the 21st September. Since circulation of the report, a further discussion with the consultant has shown the need for the settlement boundaries to be trimmed as some areas may be too big and could be deemed to allow for more than infill. It was noted that DC planning do not want to see any development on the land opposite Cross’ Garage.</p>	
<p>52/22</p>	<p><b>Five Bridges update (PCM):</b> Stours Clerk is arranging to meet with Graham Stanley from DC to see what can be done to promote the picnic area. She will also check if the asbestos has been removed. FS noted the piles of bags filled with scalplings or hard core and suspects the asbestos is still there however, he also noted the grass has been cut. There was talk about narrowing the road possibly with concrete blocks however, Wessex Water still require access.</p> <p><b>Action: Email Stours Clerk and DC about the piles of bags.</b></p>	<p><b>PCN</b></p>
<p>53/22</p> <p>i.</p> <p>ii</p> <p>iii</p>	<p><b>Other reports:</b></p> <p><b>Highways report (RG):</b> Cut back of the long grass and vegetation at the main crossroads, including the A30 at Stour Hill has been carried out. Normtec have provided and installed the replacement round to the finger post at the top of Church Hill, KM free of charge and are also looking into the cost or replacing the damaged road direction sign at the corner of Weston Street and Church Hill, BW with inputs from DAONB and/or DC.</p> <p><b>Suggestions for removal and disposal of old grit bin on Shutes Lane:</b> KA will take the bin, repair it and use it on Shave Hill.</p> <p><b>Update on the community speed watch in Buckhorn Weston (AG):</b> The Police have been in BW monitoring the traffic coming past the entrance to the cricket ground. The enforcement was carried out by a sole officer from a van and took place on Monday morning the 15th of August. No volunteers were present. The police officer caught a number of speeders, all of whom would have been sent a Fixed Penalty Notice immediately. No details have been given as to how many drivers were affected. The Police have promised to come back soon to run enforcement using a TruCam alongside the CSW team. A week of monitoring sessions in September will take place towards the</p>	

	end of the month. A 'deputy' will be appointed so that the group can continue to meet in AG's absence.	
iv.	<b>Public Footpaths:</b> MH has received two complaints regarding the footpath behind the KM village hall where the hedge is so overgrown the footpath is impassable and the section by the war memorial is too narrow to pass. SS will approach the owner to have a chat.	
54/22	<b>Nyland (FS):</b> Nothing to report.	
55/22	<b>Kington Magna (RG):</b>	
i.	<b>KMPA extension update:</b> Due to the impasse with the agent, RG wrote to the diocese requesting their intervention. The response stated they 'do not see any reasonable prospect of agreement being reached'. To move forward would require an increased offer from the PC which would impact on the KM precept therefore the current status will remain as is whilst views from local people are sought. SS's contractor is making good the items in the Rospa report with work having started. Weeds have been sprayed and removed and a new net for the goal post has been provided. An offer for a trampoline has also been received however there were concerns about the safety of this product. <b>Action: Investigate trampoline products.</b>	SS
ii.	<b>KMPA – consider forming an official committee to oversee the play area with terms of reference and the selection of a Lead Councillor to be agreed by Full Council:</b> It was deemed that a more formal process could provide guidance on how work is carried out with everyone involved having an equal right and processes controlled in a professional manner which would be open, transparent and clear to all. Going forward it was considered there needs to be a consensus from all 5 KM members, who should decide amongst themselves, and advertise in Hear Here for more input from the community. In the meantime, the suggested terms of reference should be used as unofficial guidance and the agenda item brought back to the next meeting or perhaps the next KM meeting. Deadline for Hear Here is 20 <sup>th</sup> September for the next issue. <b>Action: Submit advert to Hear Here.</b>	MH
iii.	<b>Refurbishment of millennium walk sign in Kington Magna:</b> The editor of Hear Here is getting a price for doing this and will have it brought to the next meeting.	
56/22	<b>Update on enforcements:</b>	
i.	<b>Land next to railway line in Buckhorn Weston ENF/2011/0101:</b> DC are holding discussions with consideration of prosecution for failure to comply with the notice.	
ii.	<b>Goat farm at Shutes Lane ENF/2019/0185:</b> DC officers are discussing this matter, a meeting is in the works to discuss going forward on this case.	
iii.	<b>Land West of Symphony Farm to Quarr Cross - Lane Quarr EN/2021/00153:</b> An application is currently being assessed by planning.	
iv.	<b>Honey Cottage, Church Hill, BW EN/2022/00383:</b> DC have requested the owners cease works until an application is in – see above under planning.	
57/22	<b>Items for next agenda:</b> KMPA Neighbourhood plan update Five Bridges update Community speed watch update Overgrowth of signage – possibly invite Enrico to attend	
58/22	<b>Matters pertinent to this meeting:</b> None	
59/22	<b>Date of next Meeting:</b> Monday 7 <sup>th</sup> November at Buckhorn Weston Village Hall 7.30pm	
	Meeting closed at 21.10pm	
	<b>Signed</b> .....Chairman <b>Date</b> .....	

RFO & Clerks report  
Accounts and payments for the period 1<sup>st</sup> July to 31<sup>st</sup> August 2022  
Reconciliation 31<sup>st</sup> August 2022  
Code of Conduct  
Financial Regulations

Copies of enclosures can be obtained on request from the Parish Clerk

DRAFT