



Buckhorn Weston & Kington Magna Neighbourhood Plan Steering Group

Minutes of meeting held on 19 October 2022 at Buckhorn Weston Village Hall Committee Room

Attendees: Linda Munster (LM) (Chairman)
Peter Townsley (PT)
John Westbrook (JW)
Richard McDougal (RM)
Felicity Beck (FB)
Richard Smith (RS)
Lisa House (LH) (Secretary)

Apologies: John Street (JS)

Serial		Action
1.	Apologies received and noted from JS	
2.	The minutes for the meeting held on the 21 Sept were agreed and signed.	LM
3.	<p>Possible questions for the Consultation Day</p> <p>Parish Plan 2008 – 3 weeks until responses due back from questionnaire, Linda will update</p> <p>Question from member of BW village: can they have copy of the maps as noted in the last minutes. LM mentioned that this was for identification purposes between the Consultant, Planning Officer and SG and would be available at the consultation event.</p> <p>Photos have been taken in preparation of the information boards.</p> <p>AECOM call – (housing needs assessment) – desk based study – uses census data and government data, number of houses, size of houses, etc. Uses rolling terms 2011 to 2020. Concentrate on 3 main things: tenure and affordability (owned, rented) type and size and specialist housing for older people. A figure of 10 – 12 is assumed from consultant (Lee Searle) & Philip Reese based on work done, houses sold etc. Can take up to 12 weeks although Consultant has had one recently through in 6 weeks. Is there any obligation on the council to take that into account?</p>	
4.	There were no declarations of interest	

5.	Display boards were prepared in readiness for the consultation event on Saturday 22 October. Those available to assist at the Consultation Event are: Felicity, Peter, John W, Richard S & Richard McD, Linda M (LH to assist with refreshments)	LM
6.	Brief discussion on the Parish Plan 2008 with regard to all to consider wording and cover page.	LM
7.	Items for next agenda to include: <ul style="list-style-type: none"> • Review Parish Plan • Structure of Neighbourhood Plan • Feedback from Consultation Event 	
8.	Date of the next meeting 16 November in the Committee Room of BW Village Hall at 7.00 p.m.	All

Meeting closed at 8:51 p.m.

These minutes are approved as a true reflection of the meeting:

Signed: