



# Buckhorn Weston and Kington Magna Parish Council

Durfold Cottage, Church Hill, Buckhorn Weston, Dorset, SP8 5HS, Tel: 07787 784009

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www.bwandkmpc.org

Responsible Financial Officer and Parish Clerk: Mrs Sandra Mackintosh

## NOTICE OF FULL PARISH COUNCIL MEETING

To be held on **Monday 15<sup>th</sup> May 2023** in **Kington Magna Village Hall** 7.30pm

**All members of the Buckhorn Weston and Kington Magna Parish Council are summoned to attend the Extraordinary Parish Council Meeting for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.**

*Sandra Mackintosh*

Mrs S Mackintosh (Parish Clerk & RFO)

9<sup>th</sup> May 2023

### **This meeting is open to members of the public and press**

All in attendance should be aware that filming, recording, photographing or otherwise being reported about may occur during the meeting. A designated area is set aside for members of the public not actively participating in the meeting where there will be no filming or photographs taken.

### **Public session (20 minutes maximum)**

## **A G E N D A**

- 1/23 Election of Chairman of the Parish Council
- 2/23 Election of Vice Chairman of the Parish Council
- 3/23 To receive apologies for absence
- 4/23 To approve and adopt the minutes of the last Full Council meeting held on 6<sup>th</sup> March 2023
- 5/23 Matters arising from the previous minutes
- 6/23 Declarations of interest – *Members are required to comply with the requirements of the Localism Act 2011, section 27 disclosable pecuniary interests*
- 7/23 Planning:
  - i. To approve the minutes of the planning meeting held on 3<sup>rd</sup> April 2023
  - ii. To receive decision notices from Dorset Council
  - iii. To consider application P/HOU/2023/01745, Laurel Cottage, Shave Hill, Buckhorn Weston, SP8 5HY, Erect single storey extension to kitchen and a replacement garage
  - iv. To consider application P/HOU/2023/01730, Sevensteps, Green Lane, Kington Magna, SP8 5EQ, Erect single & two storey extension (demolish existing conservatory & utility)
  - v. To consider application P/FUL/2023/02231, Stour Cross Farm, Holiday Chalets, Bourton Road, West Stour, SP8 5SE, Erection of two additional holiday chalets
- 8/23 Enforcement updates:
  - i. Land next to railway line in Buckhorn Weston ENF/2011/0101
  - ii. Goat farm at Shutes Lane ENF/2019/0185 (see above 81/22iii)
  - iii. Land West of Symphony Farm to Quarr Cross - Lane Quarr EN/2021/00153

- 9/23 Dorset Councillor's report
- 10/23 Chairman's report
- 11/23 Clerk & RFO Financial reports:
- i. To receive and approve accounts and payments for the period 1<sup>st</sup> March to 30<sup>th</sup> April 2023, including salaries and associated accounts
  - ii. To receive the Internal Auditor's report for the financial year ending 31<sup>st</sup> March 2023
  - iii. To receive and approve the Annual Governance Statement for the financial year ending 31<sup>st</sup> March 2023
  - iv. To receive and approve the Accounting Statements for the financial year ending 31<sup>st</sup> March 2023
  - v. To certify the authority as exempt from a limited assurance review
  - vi. To appoint new IA
- 12/23 Consider insurance renewal quotes
- 13/23 To consider grant requests and award sums
- 14/23 Neighbourhood plan update (LM)
- 15/23 Five Bridges update (PCM)
- 16/23 Other reports:
- i. Highways – consider new member to liaise and report on Highways
  - ii. Update on the community speed watch in Buckhorn Weston (AG) and discuss the commissioning of two traffic surveys to establish if BW qualifies for an SID in Weston Street plus the possibility of erecting an additional 30mp speed sign on Weston Street and consider surveys being paid by AG (£475)
  - iii. Public Footpaths
- 17/23 Nyland report (FS)
- 18/23 Kington Magna report
- i. KMPA update – consider new member to liaise and report on KMPA
- 19/23 Items for next agenda
- 20/23 Matters pertinent to this meeting - *(Members are advised that inclusion of items is at the Chairman's discretion and that 'a Council cannot lawfully decide any matter which is not specified on the summons (agenda). The Chairman to be advised prior to the commencement of the meeting).*
- 21/23 Date of next Meeting: Monday 3<sup>rd</sup> July at Buckhorn Weston Village Hall 7.30pm

## Closure

### Items circulated with agenda:

RFO & Clerks report

Accounts and payments for the period 1<sup>st</sup> March to 30<sup>th</sup> April 2023

Reconciliation 30<sup>th</sup> April 2023

AGAR 2022/23 with Reconciliation 31<sup>st</sup> March 2023 & Explanation of Variations

Insurance renewal quotes

Copies of enclosures can be obtained on request from the Parish Clerk

*"Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, religion, marital status, age and any disability), Crime and Disorder, Health and Safety and Human Rights."*